

# University of Chicago COVID-19 Vaccine Registry for Employees

## Step-by-Step Instructions on How to Upload Documentation

Visit: <https://wellness.uchicago.edu/login>

Available on mobile or desktop browsers. Please have a photo or .PDF of your vaccination documentation on hand. You will be asked to login using your CNetID and password, and to confirm your date of birth. Please email [studentwellness@uchospitals.edu](mailto:studentwellness@uchospitals.edu) if you have difficulty logging into the system.



# Welcome, please sign in.

All University of Chicago students and employees can access this site using their CNetID (accounts are automatically created for students and employees). If you receive an error message, you may need to be added to the system. Please email [studentwellness@uchospitals.edu](mailto:studentwellness@uchospitals.edu) for assistance setting up your account. When emailing us, please include your phone number and eight-digit student ID number (employees should include their Chicago ID number, which can be found on the back of your University ID card).

1



Students and Employees

Partners and Dependents

2

THE UNIVERSITY OF CHICAGO

Log in to Your UChicago Account

CNetID / UCHADID

Password

[Forgot your password?](#)

**LOG IN**

To securely log out, you must restart your browser.

?

3

**UChicago Student Wellness**

Welcome back! To confirm your identity, you must provide the following additional personal information:

Please confirm your Date of Birth:

▼ ▼

**Proceed** **Cancel**

[Home](#)[Profile](#)[Medical Clearances](#) **Not Satisfied**[Health History](#) **Need to Review**[Appointments](#)[Referrals](#)[Handouts](#)[Messages](#)[Letters](#)

## Home for Test EmployeeWebAccount1

You last logged in: 7/12/2021 11:43 PM [Log Out](#)

I would like to...

[Check-in for an Appointment](#)[Access Message Center](#)[Complete a Survey](#)[Edit My Profile](#)

Home

Profile

Medical Clearances Not Satisfied

Health History Need to Review

Appointments

Referrals

Handouts

Messages

Letters

Forms 1 to Complete

Insurance Card

Survey Forms

Medical Visit Summaries

Immunizations

A

A

5

# Medical Clearances for Test EmployeeWebAccount1

Print

The section below includes items you must complete to meet the University's requirements.

**\*\*Everyone\*\*:** For the COVID-19 vaccine requirement, please upload documentation **and** list date(s) doses were administered as well as vaccine manufacturer. All documentation must be in English.

**\*\*Employees\*\*:** Employees may fulfill the COVID-19 vaccine requirement using the "Update" link below. **The remainder of the items and functionality on this web portal are intended for students. Employees do not need to complete the health history form.** If you do not see the COVID vaccine "Update" button below, please email studentwellness@uchospitals.edu.

**\*\*Students\*\*:** In addition to the COVID-19 vaccine requirement, students must follow the instructions below.

If you are not compliant with your immunization clearances, a **registration hold will be placed** on your account and you will not be able to register for classes for the subsequent term.

Please make sure you do the following:

1. **Required:** Enter the dates of immunization for **all** immunizations.
2. **Required: Medical students** must use and upload the **Medical Student Immunization Form (PDF)**. **Non-medical students** may use and upload the **Non-Medical Student Immunization Form (PDF)** or upload a copy of your immunization record.

**Please note:** It is not sufficient to simply upload your immunization record. Failure to enter immunization dates will result in non-compliance.

For students who may have a **medical or religious exemption**, click on Downloadable Forms (left-hand navigation) to view and upload appropriate documentation. For full details on immunization compliance and other exemptions, please visit <https://wellness.uchicago.edu/immunization>.

The Consent for Treatment and Notice of Privacy Practices are required for students upon your first visit to Student Wellness, and annually thereafter.

**Once you have submitted all your dates and documentation, please allow 14 business days for verification. Exemption requests may take longer.**

**Overall Clearance Status:** ⊗ Not Satisfied

Items required for clearance:

Clearance	Status	Details
COVID vaccine	<span>⊗</span> Not Compliant	<a href="#">No Data</a> ⓘ

A

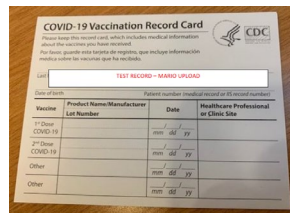
Employees do not need to complete health history or other forms on the site. This functionality is intended for students.

# COVID-19

## COVID-19 Vaccination Record Upload

**Upload**

Please upload a copy of your COVID-19 Vaccination Card or medical record printout that indicates manufacturer and date(s) administered. All relevant information must be in English, including your name in the Latin alphabet. We accept .pdf, .jpg, .jpeg file formats.



## Doses of Covid-19 Vaccine

**Date 1**

**Vaccine1**

**Date 2**

**Vaccine2**

11

Cancel

Done

6

7


9

8




10

Status changes to "Awaiting Review"  
until record has been verified.

**Once you have submitted all your dates and documentation, please allow 14 business days for verification. Exemption requests may take longer.**

Overall Clearance Status:  Awaiting Review

Items required for clearance:

Clearance	Status	Details
COVID vaccine	  Not Compliant	<a href="#">Awaiting Review</a> 

After verification, status will  
change to "Compliant".

Status	Details
 Compliant	<a href="#">Satisfied</a> 