

THE UNIVERSITY OF CHICAGO MEDICAL CENTER

POLICY NAME: PERSONS OR MATERIALS ON THE ROOF
POLICY NUMBER: S06-12
ISSUE DATE: APRIL 2001
REVISED DATE: APRIL 19, 2017
REVIEW DATE: APRIL 19, 2017

PURPOSE: The policy applies to all areas of the Mitchell, Rubloff or the Center for Care and Discovery Building roofs.

POLICY: Those requesting access to the roof shall clearly communicate to the UCAN Communication Specialist (2-3222) their need, time frame and scope of activity.

1. Every instance of roof access shall require approval from the UCAN Communication Specialist.
2. Written approval from the UCAN Communication Specialist must be obtained for any materials or debris to be left on the roof or in the path of patient transport from the heliport
3. Employees directly supervised by the UCAN Director are exempt from these requirements.

PROCEDURES:

1. Managers shall be responsible for proper conduct of their employees and contracted construction contractors, window washers and other workers.
2. The Safety Office shall review accidents and incidents.
3. Loose materials and flying debris shall be reported to UCAN and the Environmental Health and Safety Office immediately.
4. Unauthorized access to the roof and unsafe behavior may be grounds for disciplinary action.

CROSS-REFERENCES: (to other UCH policies)

S06-11 Crane Lifts

INTERPRETATION, IMPLEMENTATION, AND REVISION:

The Chairperson of the Life Safety Sub-committee of the Institutional Safety Committee shall assess the overall effectiveness of the policy with a review on a regular basis.

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