

The University of Chicago Medical Center

POLICY NAME: CONTRACTORS SAFETY PROGRAM
POLICY NUMBER: S04-61
ISSUE DATE: OCTOBER 2012
REVIEW/REVISION DATE: SEPTEMBER 5, 2018
APPROVED BY: INSTITUTIONAL SAFETY & ENVIRONMENT OF CARE COMMITTEE

PURPOSE

The purpose of the Contractors Safety Program is to ensure that all contractors and sub-contractors performing demolition, renovation or new construction maintain an environment that is safe for University of Chicago Medical Center (UCMC) patients, visitors and staff.

POLICY

It is the policy of UCMC that any contractor or sub-contractor working at UCMC facilities strictly adhere to the UCMC Contractors Safety Handbook and applicable Local, State and Federal regulations or guidelines, as well as recognized industry standards relating to safety. UCMC recognizes that contractors have the primary responsibility for executing on-site safety practices for the protection of their employees and the employees of subcontractors. UCMC will not act as the controlling employer in regards to safety issues. It is the complete responsibility of the contractor to implement all safety precautions and procedures. UCMC maintains the right to inspect any construction site or other work area where work is being conducted by an outside contractor to determine if conditions exist that could reasonably be expected to cause death, serious physical harm, or could compromise the safety and health of UCMC patients, visitors and staff. If such conditions exist, UCMC has the right to suspend work at any location deemed unsafe.

PERFORMANCE MONITORING / EVALUATION

The performance and effectiveness of management plans and supporting safety policies are monitored by the Institutional Safety and Environment of Care Committee. Key Performance Indicators (KPIs) using measurable values are established to identify opportunities to improve or demonstrate the effectiveness of maintaining or reaching desired targets. Responsible managers collect and evaluate data for KPIs and report associated data to the Institutional Safety and Environment of Care Committee on quarterly basis via a scorecard reporting system. The KPIs are monitored over time and management plans, policies and programs are adjusted as needed to improve the KPIs in support of the Environment of Care Program's strategic goals.

Contractors not following this policy shall be immediately dismissed from working at UCMC. Non-compliance of this policy by UCMC employees is subject to disciplinary action.

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POLICY REVIEW / REVISIONS

The Institutional Safety and Environment of Care Committee shall review this policy at least every three years or as needed to improve process and/or comply with applicable regulatory requirements.

REFERENCES

Contractors Safety Handbook

Marco Capicchioni
Vice President, Facilities Planning, Design and Construction

Sharon O'Keefe
President