



# Powered Industrial Trucks Daily Inspection Checklist

*Environmental Health and Safety*

INSPECTION		
Operator's Name:		Date of Inspection:
VISUAL CHECKS – KEY “OFF” PROCEDURES		
1. ID Plate (Load Capacity)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
2. Tires (cuts, gouges, imbedded objects)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
3. Brakes (level of brake fluid, hanging hoses or obstructions to brake pedal assembly)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
4. Battery (cracks, corrosion, leaks, frayed cables)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
5. Propane Cylinder Secured	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
6. Fuel Line (cracks, deterioration, connector threaded tightly to cylinder, gas odor present)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
7. Engine Oil Level	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
8. Hydraulic System and Controls (hydraulic fluid level, hose leaks, chains and rollers adequately lubricated, mast free of cracked weld points and obstructions)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
OPERATIONAL CHECKS – KEY “ON” PROCEDURES		
1. Gauges (fuel, oil pressure, hour meter, odometer, amperes)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
2. Warning Devices (lights, back-up audible alarm, directional signals, horn)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
3. Hydraulic Controls (raise and lower lifting assembly for obstructions and proper function)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
4. Transmission (move forward and backwards for proper operation)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
5. Brakes (move forward and backwards for proper stopping, test emergency brake)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
6. Steering (excessive free play)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
COMMENTS		
<b>WITHDRAW POWERED INDUSTRIAL TRUCK FROM USE AND TAG “OUT OF SERVICE” IF ANY SAFETY OR OPERATIONAL DEFECTS ARE FOUND.</b>		