

SOCIAL DISTANCING

Direct Contact = within 6 feet of each other for more than 5 minutes.

- 1) **Do NOT come to campus with any of these symptoms: fever, cough, sore throat, runny nose or nasal congestion, or diarrhea.** If sick, report to supervisor.
- 2) If you are at work and begin to feel sick, contact your supervisor, and return home and follow the ARC/CRL worker recommendations for sick employees.
- 3) **Meetings and conversations should occur electronically and if they occur in person must not break the direct contact definition.** Should be limited to 1-2 people.
- 4) **Team discussions must be done remotely** via Zoom, Skype, phone or similar platforms.
- 5) **The use of common areas, such as break rooms should be avoided. Social distancing must be followed and the area *cleaned and disinfected* after use if used.** This likely means only 1-2 people in a break room at a time depending on its size.
- 6) You should not share an elevator together, that would be considered direct contact.
- 7) **Wash your hands often**, including after removing gloves and any other personal protective equipment.
- 8) **Frequently disinfect the work area** and high-touch surfaces as directed— e.g., doorknobs, elevator buttons, etc.
- 9) If possible avoid public transportation. If you must use it, travel using social distancing or wait for the next scheduled transport

To congregate together as a group puts the entire team at risk, due to the hazard of COVID-19 transmission during the pre-symptomatic period. Please help us all stay healthy by following these rules.