



EHSA User Manual – Inspection Response

Responding to Inspection Findings
Without a Follow-Up Inspection



THE UNIVERSITY OF
CHICAGO

**Office of
Research Safety**

<https://ehsa.uchicago.edu>

Welcome to EHSA - The University of Chicago's Safety Management System

Quick Links

- CONTACTS & REPORTING
- GUIDES & TOOLS
- TRAINING**
- WASTE

Office of Research Safety

- Biological
- Radiological
- Chemical
- Laser

Email: researchsafety@uchicago.edu
Phone: 773.834.2707
Web: researchsafety.uchicago.edu

Environmental Health and Safety

- Occupational
- Fire
- Environmental
- Hazardous Waste

Email: safety@uchicago.edu
Phone: 773.702.9999
Web: safety.uchicago.edu

General EHS system questions
ehsa-support@lists.uchicago.edu

Laboratory Modules
Contact ORS for access or questions
researchsafety@uchicago.edu

Hazardous Waste Module
Contact EHS for access or questions
safety@uchicago.edu

Hazardous Waste Pickup Schedule
University Buildings: Pickups occur every Thursday. Requests must be entered **before 3:00 pm on Wednesday**.
Medical Center Buildings: Pickups occur every Wednesday. Requests must be entered **before 3:00 pm on Tuesday**.

PI Overview
Joseph Kanabrocki

View/Enter Waste Request **Permit Info** **Inventory** **Safety Inspections** **Training Records** **Lab Registration** **Worker Registration** **SOP Documents** **SDS** **Placards**

Access training courses via these links

Click here to access inspection information



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Inspection Menu

The screenshot shows a web application interface for EHS A. At the top, there is a dark grey header with the EHS A logo and navigation links for Home and Training. Below this is a light grey section titled 'Inspections'. Inside this section, there are two buttons: 'Violation Deficiency Response (6)' and 'Inspection History'. A blue callout box with an arrow points to the 'Violation Deficiency Response (6)' button, and a green callout box with an arrow points to the 'Inspection History' button.

EHS A

Home Training

Inspections

Violation Deficiency Response (6)

Inspection History

Click here to respond to a inspection finding / deficiency (see page 6)

Click here to view your previous inspections and print inspection reports. (see next page)



Inspection History

EHSA Inspections / Inspection History

View Archived Inspections

Inspection Reports ▼

Drag a column header and drop it here to group by that column

Inspection Number ↓	Counts	PI / Facility Manager	Category	Violation Group	Inspector Name	Lab / Building	Assign Date
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
17730	Def/Violation : 7 None : 83 Item of Concern : 0 Information : 0 N/A : 40 Blank : 0	Kanabrocki, Joseph (C-KA295)	Research Safety		James Wright	R011 / Chicago Lying-In Hospital	02-08-2019
17290	Def/Violation : 4 None : 131 Item of Concern : 0 Information : 0 N/A : 0 Blank : 0	Kanabrocki, Joseph (C-KA295)	Research Safety		James Wright	145 / Cummings Life Sciences Center 717 / Cummings Life Sciences Center 717A / Cummings Life Sciences Center 1220 / Knapp Center for Biomedical Discovery	02-13-2017



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Printing Reports

EHSA Inspections / Inspection History

View Archived Inspections

Inspection Reports ▾

Drag a column header and drop it here to group by that column

Highlight the inspection you want a report for, and click here

Inspection Number ▾	Counts	PI / Facility Manager	Category				Assign Date
<input type="text"/> ▾		<input type="text"/> ▾	<input type="text"/> ▾	<input type="text"/> ▾	<input type="text"/> ▾	<input type="text"/> ▾	<input type="text"/> <input type="calendar"/> ▾
17730	Def/Violation : 7 None : 83 Item of Concern : 0 Information : 0 N/A : 40 Blank : 0	Kanabrocki, Joseph (C-KA295)	Research Safety		James Wright	R011 / Chicago Lying-In Hospital	02-08-2019
17290	Def/Violation : 4 None : 131 Item of Concern : 0 Information : 0 N/A : 0 Blank : 0	Kanabrocki, Joseph (C-KA295)	Research Safety		James Wright	717A / Cummings Life Sciences Center 1220 / Knapp Center for Biomedical Discovery	02-13-2017

Click here to view / print the highlighted inspection report in PDF format



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Inspection Response

EHS Inspections / Inspection Response

Analytics

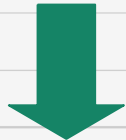
Responsible PI: Kanabrocki, Joseph

All Open Responses

Overdue Response

Click Edit Response to Respond to a finding

Inspection #



	Inspection #	Ask Order	Inspection Date	PI(s)	Department(s)	Response	Penalty	Violation Description
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Inspection #: 17932								
Edit Response	17932	1	05-08-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Improper labeling of disinfectants
Edit Response	17932	2	05-08-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Biohazard signage is not present, accurate, and updated at lab entrance and/or equipment
Inspection #: 17919								
Edit Response	17919	1	04-30-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Improper labeling of disinfectants
Edit Response	17919	2	04-30-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Biohazard signage is not present, accurate, and updated at lab entrance and/or equipment
Edit Response	17919	3	04-30-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Biological Safety policies and procedures (IBC protocol) not established or updated
Edit Response	17919	4	04-30-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Lab members do not know how to access IBC protocols and/or biosafety manual

500 items per page



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When the inspection was completed

First follow-up inspection date at 30 days

Who led the inspection & created the report – reach out to them if you have questions

Deficiency information, just the same as in the inspection report you received.

Inspection Response

Violation Deficiency Information

Assign Date 5/8/2019

Correct By Date 6/7/2019

Inspector James Wright

Responsible Party PI

Deficiency Value 0

Location

Chicago Lying-In Hospital : R011

PI(s)

PI Name	Permit #	Responsible Individual ↓
Kanabrocki, Joseph	C-KA295	<input type="checkbox"/>

Pictures (2)

Use Camera

Add Photo

Violation Description

Improper labeling of disinfectants

Recommendation

Please ensure appropriate disinfectants are used and properly labeled.

Comments / Observations

While this product does contain 75.5% ethanol, it is not meant to be used as a disinfectant.

Where the deficiency occurred – may be N/A for administrative items like training



Recommendation

Please ensure appropriate disinfectants are used and properly labeled.

**Comments /
Observations**

While this product does contain 75.5% ethanol, it is not meant to be used as a disinfectant.

**Regulatory
Reference**

Information
on the
deficiency
from the
report is
included here

Please Enter Response to Violation Deficiency Below

Response

Response Date



Corrected By

Here is
where you
enter when &
how you
corrected the
deficiency


Save & Email Inspector


Cancel

Save, Email Inspector & View Next



How To Respond

Assign Date 5/8/2019 

Correct By Date 6/7/2019 

Inspector James Wright

Responsible Party PI

Deficiency Value 0


Location Chicago Lying-In Hospital : R011

PI(s)

PI Name	Permit #	Responsible Individual ↓
Kanabrocki, Joseph	C-KA295	<input type="checkbox"/>

Pictures (1) **Use Camera** **Add Photo**

Pictures (1) **Close**



name/description...

Inspection Image

Violation Description Improper labeling of disinfectants


We recommend using a picture to show how you corrected the deficiency.


Click here on Pictures to view the images from the inspection

Click here to upload a photo of your correction. If you are using a tablet or phone, you can click Use Camera to take the picture directly.



How To Respond

Assign Date 5/8/2019 

Correct By Date 6/7/2019 

Inspector James Wright





Responsible Party PI


Deficiency Value 0


Location Chicago Lying-In Hospital : R011

PI(s)

PI Name	Permit #	Responsible Individual
Kanabrocki, Joseph	C-KA295	<input type="checkbox"/>


Pictures (2)    

Pictures (2) 




name/description...

Inspection Image



Replacement alcohol disinfectant

 **Response Image**

Violation Description Improper labeling of disinfectants

Here is the response photo. You can add a description of the picture if you want to be more precise

Scroll
Down



Here you describe how you corrected the deficiency. Explain what you show in the picture. Include a response date and your name.

Make sure to click one of these Save & Email Inspector options, or your work will be lost

Recommendation

Please ensure appropriate disinfectants are used and properly labeled.

**Comments /
Observations**

While this product does contain 75.5% ethanol, it is not meant to be used as a disinfectant.

**Regulatory
Reference**

Please Enter Response to Violation Deficiency Below

Response

Beverage-grade ethanol was removed from the lab and properly disposed.
We replaced it with 70% isopropanol.

Response Date

4/10/2020



Corrected By

Jeff Melton

Save & Email Inspector

Cancel

Save, Email Inspector & View Next



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Final Steps

**Click OK to
Continue**

Once your email has been received, the inspector will review your response and either approve it or follow up with you if it is not satisfactory.

Email Results:
Email Message was sent successfully.

Cancel OK

Violation Deficiency Information

Assign Date 5/8/2019

Correct By Date 6/7/2019

Inspector James Wright

Responsible Party PI

Deficiency Value 0

PI(s)

PI Name	Permit #	Responsible Individual
Kanabrocki, Joseph	C-KA295	<input type="checkbox"/>

Pictures (2)

Use Camera

Add Photo

Pictures (2) Close



name/description...

Inspection Image



Replacement alcohol disinfectant

Delete

Response Image



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Response Finished

EHSA

Inspections / Inspection Response

Help

Analytics

Responsible PI: Kanabrocki, Joseph

All Open Responses

Overdue Response

Options

Inspection #

	Inspection #	Ask Order	Inspection Date	PI(s)	Department(s)	Response	Penalty	Violation Description	Recommendation
Inspection #: 17932									
Edit Response	17932	1	05-08-2019	Kanabrocki, Joseph	MICROBIOLOGY	Beverage-grade ethanol was removed from the lab and properly disposed. We replaced it with 70% isopropanol. By: Jeff Melton Date: 04-10-2020	0	Improper labeling of disinfectants	Please ensure appropriate disinfectants are used and properly labeled.
Edit Response	17932	2	05-08-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Biohazard signage is not present, accurate, and updated at lab entrance and/or equipment	The Office of Research Safety will provide signage when necessary.
Inspection #: 17919									
Edit Response	17919	1	04-30-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Improper labeling of disinfectants	Please ensure appropriate disinfectants are used and properly labeled.
Edit Response	17919	2	04-30-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Biohazard signage is not present, accurate, and updated at lab entrance and/or equipment	The Office of Research Safety will provide signage when necessary.
Edit Response	17919	3	04-30-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Biological Safety policies and procedures (IBC protocol) not established or updated	Please ensure proper research protocol is established. Conducting rDNA research without protocol is a violation of University policy and IBC guidelines.
Edit Response	17919	4	04-30-2019	Kanabrocki, Joseph	MICROBIOLOGY		0	Lab members do not know how to access IBC protocols and/or biosafety manual	All lab members should know how to access the protocol and/or Biosafety manual either

1 - 6 of 6 items

Kanabrocki, Joseph	MICROBIOLOGY	Beverage-grade ethanol was removed from the lab and properly disposed. We replaced it with 70% isopropanol. By: Jeff Melton Date: 04-10-2020	0	Improper labeling of
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Zoomed in