EHSA User Manual – Lab Training Status

Checking your lab’s training compliance quickly
https://ehsa.uchicago.edu

Access training courses via these links

Click here to access training records for your lab
Click on a person’s name to select them.

Completed courses will be shown here. This includes courses taken that are not required for that researcher.

Failed courses will be highlighted.

Training course requirements will be shown here.

Past due Training will be highlighted.
Click on the Compliance Button here to get a quick overview of your lab’s training status.
Number of required courses that are overdue

Number of required courses that will be due soon

These gauges are based on the number of courses, not the number of workers who need training.
Lab Personnel Training Overview

Click here to open the Training Reports menu

Select Lab Personnel Training Status

This is a summary report showing all of the people attached to the lab in EHSA, and the status of their required training. It does not show training already taken that is not required yet.
Selecting the PI

The PI for your lab should show up here.

Click View Report in order to continue.
The Report (in .pdf)

This lists the permits for chemicals, radioactive, lasers, & IBC protocols.

This lists who in the lab is on which protocol or permit.

All required training is listed here for each lab member with due dates. Red means training is expired.
Individual Training History

Click here to open the Training Reports menu

Select Individual Training History

The report will be the training history for the person who is selected

This report is like a transcript of all of the safety training the individual has taken at UChicago