

Thesis Committee Meeting Guidelines

Department of Physics
University of Chicago

The annual thesis committee meeting should last approximately one hour, consisting of a 30-minute presentation, a 20-minute Q&A session, and a 10-minute meeting of only the advisor and the remaining committee members.

The presentation should include:

- Part I (brief)
 - Progress toward candidacy and fulfillment of post-candidacy course requirements
 - Professional development (relevant coursework, summer schools, conferences)
- Part II (main)
 - Description of central research question
 - Discussion of progress and achievements in past year
 - Discussion of problems and challenges in past year
 - Discussion of research plan for coming year and timeline toward dissertation
 - Opportunities to present work to the scientific community

Please remember to fill out the Annual Academic Progress Report, and submit it with your committee members' signatures to the Graduate Affairs Administrator following your meeting.

Last updated: April 20, 2022