General Laboratory Safety and Training

All IME undergrads, grad students, postdocs, and research staff are required to complete several training courses before they can begin working in a laboratory setting.

1) Obtain your CNET ID.
2) Complete the appropriate HR paperwork with the administrative staff in Jones 222.
3) For complete information visit http://safety.uchicago.edu or contact the Safety Office at 2-9999.

<table>
<thead>
<tr>
<th>TRAINING</th>
<th>FREQUENCY</th>
<th>ONLINE</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemical Hygiene Plan</td>
<td>Every 3 years</td>
<td>X</td>
<td>General laboratory safety</td>
</tr>
<tr>
<td>Fire Safety and Evacuation</td>
<td>Annual</td>
<td>X</td>
<td>How to respond to and report a fire, and how to use a fire extinguisher</td>
</tr>
<tr>
<td>Shipping Hazardous Materials – General</td>
<td>Every 3 years</td>
<td>X</td>
<td>For anyone shipping generally hazardous materials</td>
</tr>
<tr>
<td>Lab Safety Contact/Divisional Safety Coordinator</td>
<td>One-time</td>
<td>X</td>
<td>Focused training for the designated lab safety coordinator</td>
</tr>
<tr>
<td>Ergonomics for the Laboratory</td>
<td>Optional</td>
<td>X</td>
<td>Prevention of musculoskeletal disorders and identification of ergonomic hazards.</td>
</tr>
</tbody>
</table>

Online courses can be found at: https://chalk.uchicago.edu
Log in with your CNET ID
Click the “Community Tab” in the upper right hand corner
Find the appropriate Safety Training Class links in the box on the right side

Prescription safety glasses will be provided by IME for all researchers who wear either glasses or contact lenses. Faculty, staff, postdocs, and graduate students will receive glasses upon joining IME. Prescription glasses will be made available to undergraduate researchers after a vetting period of three months. Instructions are available online at http://ime.uchicago.edu/about/resources/safety/laboratory_safety_and_training/. For additional information contact the IME administrative staff in Jones 222.

Report all emergencies and spills that involve:
- Mixtures of more than one chemical
- Toxins or poisons
- Chemicals that are highly flammable or explosive
- Quantities greater than 1 liter

University Police: **123** (on-campus phone); **773-702-8181** (off-campus phone)
City of Chicago Police/Fire/Emergency Medical Services: **911**
University of Chicago Environmental Health and Safety Office: **773-702-9999**, safety@uchicago.edu