

APPA AWARD FOR EXCELLENCE - DASHBOARD for GAP 1.0 & 2.0

As of 2/25/2020

A. Summary by Evaluation Area

- 1.0 Leadership
- 2.0 Strategic and Operational Planning
- 3.0 Customer Focus
- 4.0 Information and Analytics
- 5.0 Development and Management of Human Resources
- 6.0 Process Management
- 7.0 Performance Management
- 8.0 Other Considerations

Total

Total

B. Summary by Unit Owner

Capital Project Delivery (KG) Finance and Business Services (AP) Operations (JD) Campus Planning + Sustainability (AB) All (SLT)

| COMPLETE 1.0 | COMPLETE 2.0 | ON TARGET | DUE | OVERDUE | Total |
|--------------|--------------|------------------|-----|---------|-------|
| 8.0 | 5.0 | | | | 13.0 |
| 11.0 | 6.0 | 4.0 | | | 21.0 |
| 6.0 | 2.0 | | | | 8.0 |
| 7.0 | 6.0 | | | | 13.0 |
| 11.0 | 8.0 | 1.0 | | | 20.0 |
| 7.0 | 6.0 | | | | 13.0 |
| 7.0 | 8.0 | | | | 15.0 |
| 1.0 | 6.0 | | | | 7.0 |
| 58.0 | 47.0 | 5.0 | 0.0 | 0.0 | 110.0 |

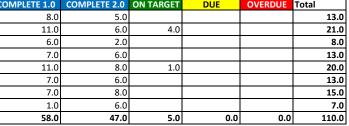
| COMPLETE 1.0 | COMPLETE 2.0 | ON TARGET | DUE | OVERDUE | Total |
|--------------|--------------|-----------|-----|---------|-------|
| 2.5 | 1.5 | | | | 4.0 |
| 17.5 | 8.5 | | | | 26.0 |
| 21.5 | 20.5 | | | | 42.0 |
| 4.5 | 7.5 | | | | 12.0 |
| 12 | 9.0 | 5.0 | | | 26.0 |
| 58.0 | 47.0 | 5.0 | 0.0 | 0.0 | 110 0 |

C. High Risk Activities - Due within 45 Days

These activities may miss allocated deadlines, discuss necessary resources/realignment

D. Project Overview

- 1.0 Leadership
- 2.0 Strategic and Operational Planning
- 3.0 Customer Focus
- 4.0 Information and Analytics
- 5.0 Development and Management of Human Resources
- 6.0 Process Management
- 7.0 Performance Management
- 8.0 Other Considerations



| COMPLETE 1.0 | COMPLETE 2.0 | ON TARGET | DUE | OVERDUE | Total |
|--------------|--------------|-----------|-----|---------|-------|
| 2.5 | 1.5 | | | | 4.0 |
| 17.5 | 8.5 | | | | 26.0 |
| 21.5 | 20.5 | | | | 42.0 |
| 4.5 | 7.5 | | | | 12.0 |
| 12 | 9.0 | 5.0 | | | 26.0 |
| 58.0 | 47.0 | 5.0 | 0.0 | 0.0 | 110.0 |
| | | | | | |



Feb-19

May-19

Jul-19

Oct-19 Oct-19

Mar-20

Jul-20

Oct-21

Bring APPA Leadership Academy to campus

MAPPA Annual Meeting (Minneapolis, MN)

APPA Award For Excellence Submission APPA Award For Excellence Site Visit

IL APPA Annual Meeting (Lisle, IL)

APPA Annual Meeting (Denver, CO)

Accept APPA Award For Excellence

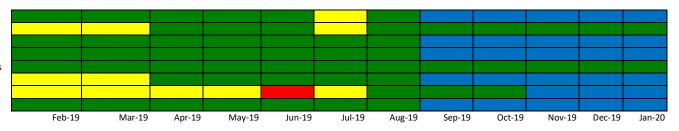
FMEP (Every 2-3 years)

COMPLETE

ON TARGET

OVERDUE

DUE within next 45 days



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APPA AFE CRITERIA - GAP 2.0

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COMPLETE
ON TARGET

DUE within next 45 days
OVERDUE
GAP 1.0

| Activity Number | Activity - AFE Criteria | COMPLETED GAP 1.0 Tasks | FMEP Recommendation | GAP 2.0 Owner | GAP 2.0 Project Lead | GAP 2.0 Task No. | GAP 2.0 Task | GAP 2.0 Due Date | GAP 2.0 Due Date Status Color |
|--------------------|---|--|--|------------------|--|--|---|---------------------|-------------------------------------|
| 2.9 | The operational units participate in the development of the construction program and are active participants in the acceptance of completed projects. | Conduct training on the process with both departments (capital projects and operations). | The informal committee that has been established to partner between these two groups be formalized and charged with the creation of a process that ensures that the zone or central shop staff participate in the design and capital construction process. | SLT | Adam Lucido, Charlie Maher, and Tom Deal | 2.9.2 | Committee 1 - Asset Information/E-Builder Organization • Create standard asset information form for commissioning agent • Develop a process for asset tagging during commissioning • Develop a standard and specifications for BAS graphics • Organize as built documentation in e-builder • Determine best system of record for maintaining documentation • Create a master facilities drawing system • Increase e-builder (or Archibus) access and training | ONGOING | ON TARGET |
| | | | | Dan De Young | 2.9.4 | Committee 3- BIM • Develop BIM standards • Create process for BIM walkthroughs • Consider BIM requirements in contracts | TBD | ON TARGET | |
| | | | | | Maya Gharpure | 2.9.5 | Committee 4- Pre-Project Coordination Committee Costs are published too early in the planning phase (John D.) Blur edges on new/existing - blend scopes of work (John D.) Develop a workflow that clearly defines timing of involvement Consider the creation of an OPS task force on projects Risk vs. Contingency report for all possible pre-existing conditions Add energy management to project planning Client education Process for schedule development Process for budget development | | ON TARGET |
| | | | | | Art Del Muro, Maya Gharpure, and C. Lee | 2.9.6 | Committee 5- Contract and Standard Review Adjunct Committee • Contract review and FS2 review as needed by committees 1-4 | TBD | ON TARGET |

| Activity Number | | COMPLETED GAP 1.0 Tasks | FMEP Recommendation | GAP 2.0 Project Lead | GAP 2.0 Task No. | | GAP 2.0 Due Date | GAP 2.0 Due Date Status Color |
|--------------------|---|--|--|-----------------------------|---------------------|---|---------------------|-------------------------------------|
| 5.6 | , | Create and launch a professional development program | Visit other colleges and universities to develop a more formalized training needs assessment program as well as identify programs that will meet the required and desired training needs of the various Facility Services departments. Develop a more formalized training needs assessment program to identify required and desired training needs of the department. | Adrian Velez | | Provide professional development workshops and ensure that employees have access to Supervisor Training and Professional Development presentations in the employee toolkit.(due Jul 2019) Create a curriculm of university-wide or HR administered courses that are offerred to every FS employee. (due Jun 2020) | June 2020 | ON TARGET |