



Comparative Race and Ethnic Studies Preceptor Position Duties, 2017-18

Autumn Quarter

The preceptor will teach the BA Colloquium as a regular class that meets weekly for 2-3 hours a week (typically this class meets once a week).

During autumn the preceptor will hold regular office hours for two to three hours a week at CSRPC and ask students to meet as necessary

The preceptor will assign required common readings that will address methodological and theoretical approaches within the field of race and ethnic studies. Students will also be assigned to complete drafts of a bibliography, literature review, and proposal during the quarter.

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Winter Quarter

The preceptor will meet with the entire group regularly every other week for two to three hours a week for two to three hours a week and hold office hours by appointment as needed.

Students will be assigned refined drafts of the bibliography, literature review, and proposal, all to be turned in and approved by the preceptor within the first four weeks of the quarter.

The preceptor will contact all faculty advisers to give them information on the BA paper due date and grading deadline as well as the BA honors deadline and procedure.

Spring Quarter – starting 2nd week

Early in spring the preceptor will shift some of her focus to rising fourth-year majors, meeting with them once as a group during second week, and with each individually, and once again as a group during 7th week, advising them on how to prepare for the BA Colloquium over the summer.

Students will be assigned to complete a preliminary draft of a research statement (which does not have to have a formal structure) by the second meeting and the preceptor will use that and conversations with each student to help her/him identify a faculty adviser.

Students will turn in forms signed by faculty advisers to the preceptor by the end of 11th week.

I understand the position duties of the CRES BA Preceptor and am aware that other duties may be added by CSRPC.

Name (please print): _____

Signature: _____ Date: _____