



DTC TRANSFER INSTRUCTION SHEET

IMPORTANT

1 Please complete this form and forward it to your financial advisor.

2 Please also forward a copy of this form to the University of Chicago Office of Gift Administration via fax at 773.702.9675, as donor information does not always transmit through the DTC wiring system.

If you have any questions, please contact Telly Green in Gift Administration at 773.702.2401 or via e-mail at securitiesgifts@uchicago.edu.

TO (DONOR'S FINANCIAL ADVISOR)

TELEPHONE

FAX

Please use this form as authorization to transfer the securities listed below from my account to Northern Trust/Chicago as my gift to the University of Chicago.

FROM (DONOR NAME)

ADDRESS

TELEPHONE

FAX

NAME OF SECURITY

NUMBER OF SHARES

GIFT PURPOSE

WHO, IN ADDITION TO THE LEGAL DONOR,
SHOULD RECEIVE RECOGNITION FOR THIS GIFT?

SIGNATURE

DTC Transfer Instructions for Financial Advisors

For gifts of securities to the University of Chicago, please deliver by DTC to:

Northern Trust/Chicago
DTC #2669
Agent Bank #20290
For further credit to
The University of Chicago
Account #26-80803

IMPORTANT

For proper donor recognition, transfers must include the following information:

- Donor's name and address
- Name of security and number of shares
- Purpose of gift
- If applicable, additional names for joint recognition