



Budget Office

BUDGET MANAGER MEETING

OCTOBER 20, 2020

Agenda

- Welcome– Kathleen Fabiny
- FST Update – Geethanath Mari
- Budget Updates – Kathleen Fabiny
- Capital – Jim Belshe



Financial Systems Transformation

Status Update – Budget Managers’ Meeting

October 20, 2020



Objectives of Today's Session



FST Program Overview



FST Program Update: Summer Activity



Software RFP Process



Upcoming Activities



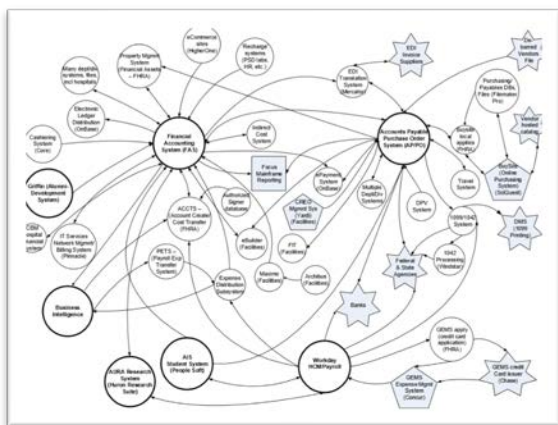
Q&A



FST PROGRAM OVERVIEW

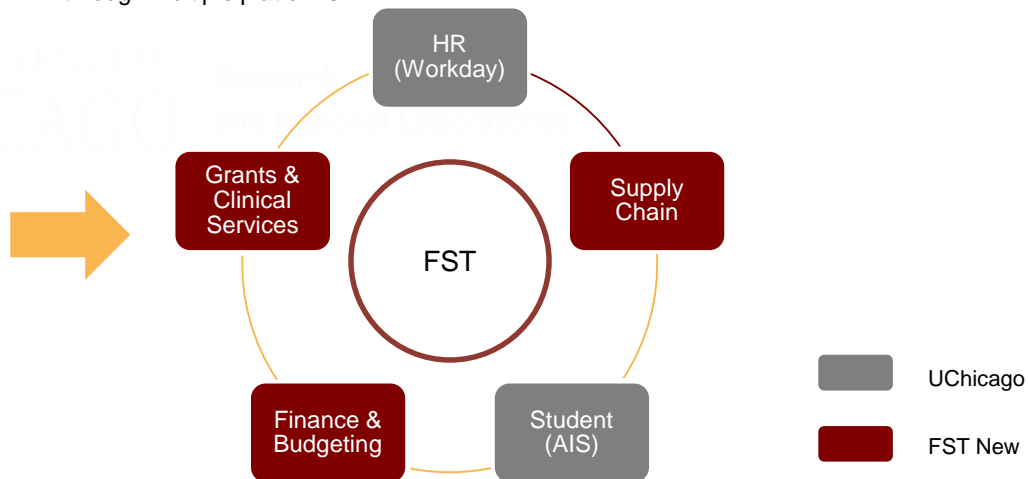


FST Program Overview

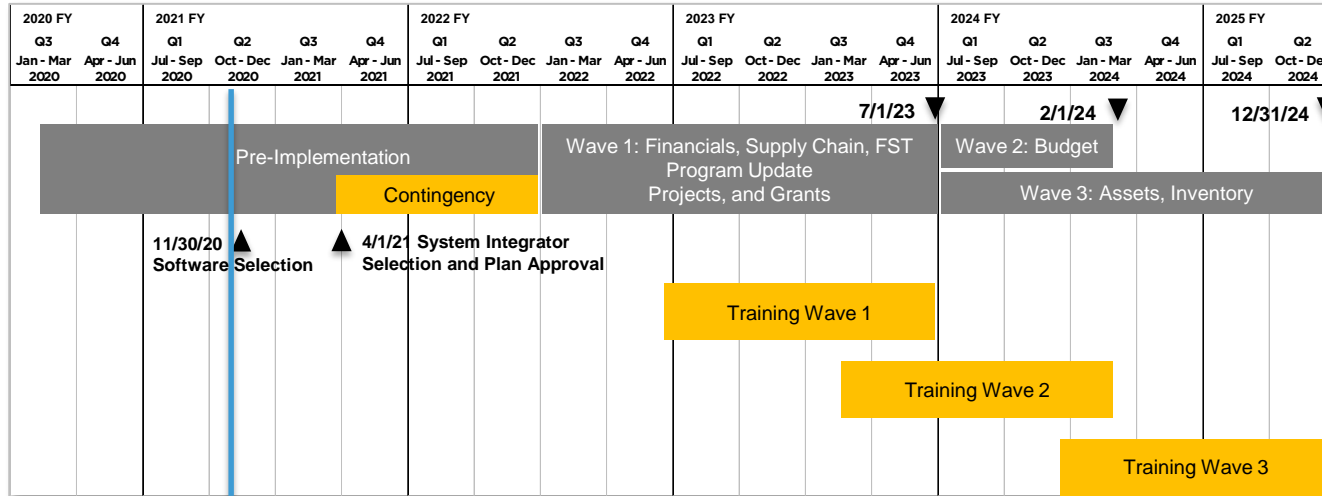


Financial Systems Transformation (FST) is a multi-year initiative to replace the University's legacy mainframe based Financial Accounting System (FAS) and related operational systems.

- The University manages more than \$1.07B in government and private grants, gifts, and contracts via disparate and loosely integrated systems.
- The University manages procurement and payment activities averaging \$600MM annually through multiple platforms.



Program Timeline



Phase Description

Pre-Implementation – Process Design, Requirements, Software Selection, and Implementation Partner

Wave 1: Financials, Supply Chain, Projects, and Grants

Wave 2: Budgeting, Planning, and Forecasting

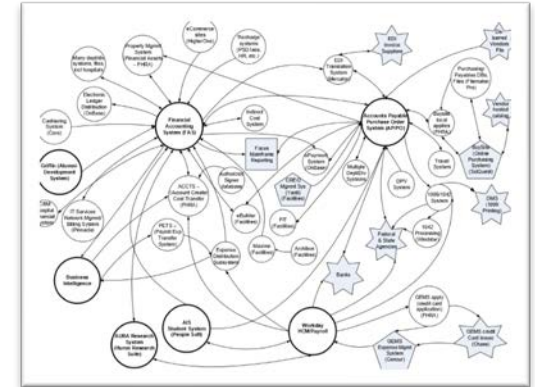
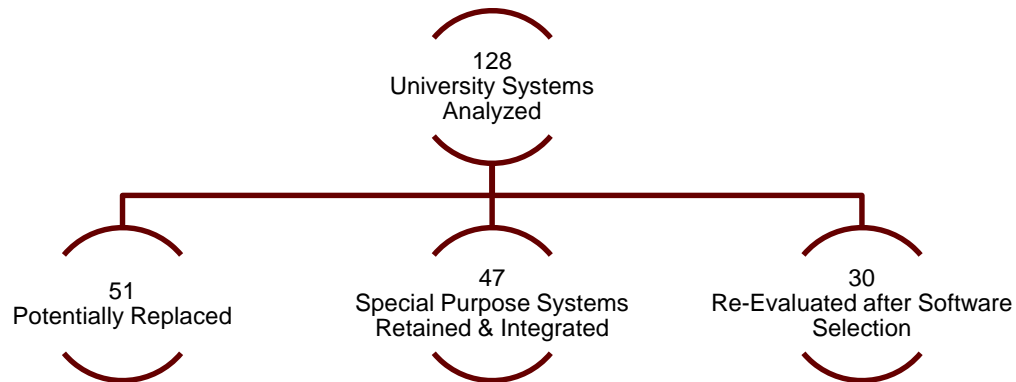
Wave 3: Assets and Inventory Management



FST PROGRAM UPDATE: SUMMER ACTIVITY



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Software

- Issued a joint software RFP with UCM
- FST and UCM evaluating in parallel to determine if common software can be used

Systems Implementor

- UCM/University systems implementation RFP timeline aligned
- UCM/University agreed on a goal for a common SI

Points of Intersection: UChicago & UCM

Pain Points

Chart of Accounts

- Complex and cumbersome reporting
- Reliance on manual entries and processes
- No detail drill-down capability
- Lack of data transparency, data reliability

Intercompany Transactions

- Manual workflow no tracking or notifications
- Lack of data transparency and reliability
- Data manipulation and static reporting

FS Mapping

- Decentralized data, Multiple systems and duplication
- Manual reconciliation
- No real time updates
- Different period ends and close timelines

Close & Consolidation

- Manual workflow delays close
- Complex financial reporting and reconciliation due to different COA
- Limited data transparency

Vision

- Shared/aligned COA - Scalable for growth
- Enterprise level governance
- Sufficient level of detail for financial reporting
- Eliminate manual transactions/ reconciliations

- Enterprise level governance
- Data transparency and increased detail
- Automated workflow and approval processes

- Common mapping across the enterprise eliminates manual processes
- Enhanced enterprise for transparency
- Rigorous GL/COA governance processes

- Common reporting platform
- Centralized data and reduced number of ad hoc systems
- Increased automation and integration
- Standard calendar, reduced close period



Virtual Campus Visits

- Share best practices
- Gather lessons learned
- Share experiences and tools

Completed



UC San Diego



VANDERBILT



UNIVERSITY



Yale



UNIVERSITY of
ROCHESTER



THE UNIVERSITY OF
CHICAGO

Community Engagement

Stakeholder Assessment

Stakeholder interviews with 58 finance leaders from the academic and administrative units, including affiliate organizations

- Change impact magnitude mapped by process area
- Lessons learned from prior implementations including Workday HRM and AIS

Community Engagement

Open learning opportunities

- Spring Quarter campus forums with more than 150 attendees
- Vendor preview sessions
- Vendor RFP demonstrations
- End-user focus groups

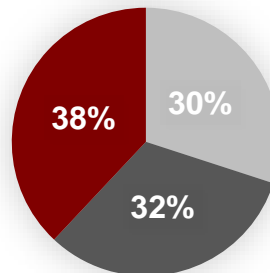
Output

Stakeholder feedback provided the foundation for development of:

- Organizational Change Management (OCM) Strategy
- Communications Strategy
- Training Strategy

Defining the Future State:

143 Working Group Participants



Percentage of Participation by Unit Type

■ Academic Units

■ Finance & Administration



SOFTWARE RFP PROCESS



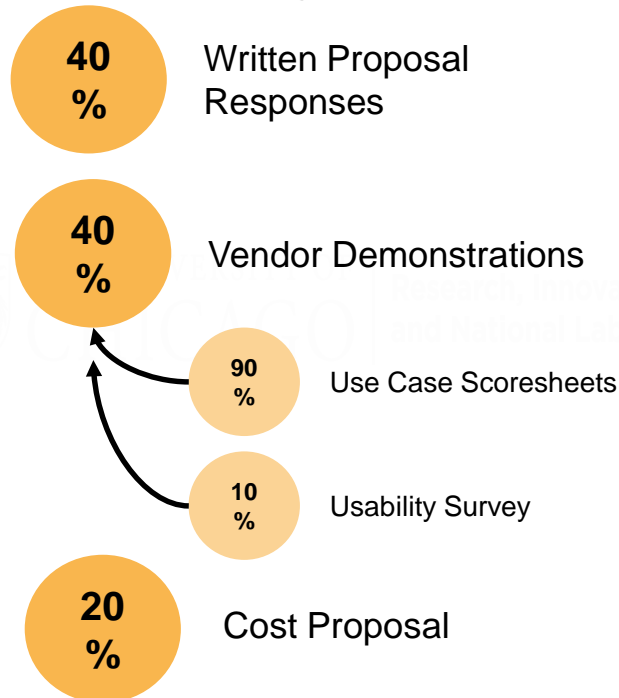
Software Evaluation Approach – University Criteria & Weighting

Evaluation & Selection Framework

University of Chicago - RFP Evaluation & Selection Framework ERP Software Vendor			
WRITTEN PROPOSALS: SCORING SUMMARY BREAKDOWN FORMAT			
Criteria #	Main Criteria Description	Weight (out of 100%)	
1.0	Vendor Response to Questions	20%	
2.0	Software Capabilities (Ability to Meet Requirements)	40%	
3.0	Client References	20%	
4.0	Viability of Long-Term Partnership	15%	
Sub Total - Written Proposals		100%	30
USE CASE PRESENTATION: SCORING SUMMARY FORMAT			
Criteria #	Main Criteria Description	Weight (out of 100%)	
5.0	Use Case Presentation	100%	
Sub Total - Use Case Presentations		100%	30
COST: SCORING SUMMARY FORMAT			
Criteria #	Main Criteria Description	Weight (out of 100%)	
6.0	Cost Proposal	100%	
Sub Total - Cost Proposals		100%	40

University of Chicago - ERP Evaluation & Selection Framework ERP Software				
Criteria #	Main Criteria Description	Weighting Within Case Category	Category's Overall Weighting	
1.0	Vendor Response to Questions		20%	
1.1	Business Overview			
1.2	Management Overview			
1.3	Addressing Partnership			
1.4	Financial Overview			
1.5	Revenue Sources / Profit			
1.6	Partnerships & Sponsorship			
1.7	Operations			
1.8	Logistics & Services			
1.9	Vendor Engagement			
1.10	Compliance / Confidentiality			
1.11	Product / Service Quality			
1.12	Integration Capabilities			
1.13	Customer Service Capabilities			
1.14	Customer Support			
1.15	Training			
1.16	Support / Service			
1.17	Support / Service			
2.0	Software Capabilities (Ability to Meet Requirements)		40%	
2.1	Business Process	25%		
2.2	Addressing Partnership	25%		
2.3	Financial Overview	25%		
2.4	Revenue Sources / Profit	25%		
3.0	Client References		20%	
3.1	Viability of Long-Term Partnership		20%	
Sub Total - Written Proposals			100%	
USE CASE PRESENTATION: SCORING SUMMARY FORMAT				
Criteria #	Main Criteria Description	Weighting Within Case Category	Category's Overall Weighting	
5.0	Use Case Presentation		100%	
5.1	Process Understanding	25%		
5.2	Requirements & Project	25%		
5.3	Addressing Partnership	25%		
5.4	Financial Overview	25%		
5.5	Revenue Sources / Profit	25%		
5.6	Partnerships & Sponsorship	25%		
5.7	Operations	25%		
5.8	Logistics & Services	25%		
5.9	Vendor Engagement	25%		
5.10	Compliance / Confidentiality	25%		
5.11	Product / Service Quality	25%		
5.12	Integration Capabilities	25%		
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5.14	Customer Support	25%		
5.15	Training	25%		
5.16	Support / Service	25%		
5.17	Support / Service	25%		
Sub Total - Use Case Presentations			100%	
COST: SCORING SUMMARY FORMAT				
Criteria #	Main Criteria Description	Weighting Within Case Category	Category's Overall Weighting	
6.0	Cost Proposal		100%	
Sub Total - Cost Proposals			100%	

Scoring Breakdown



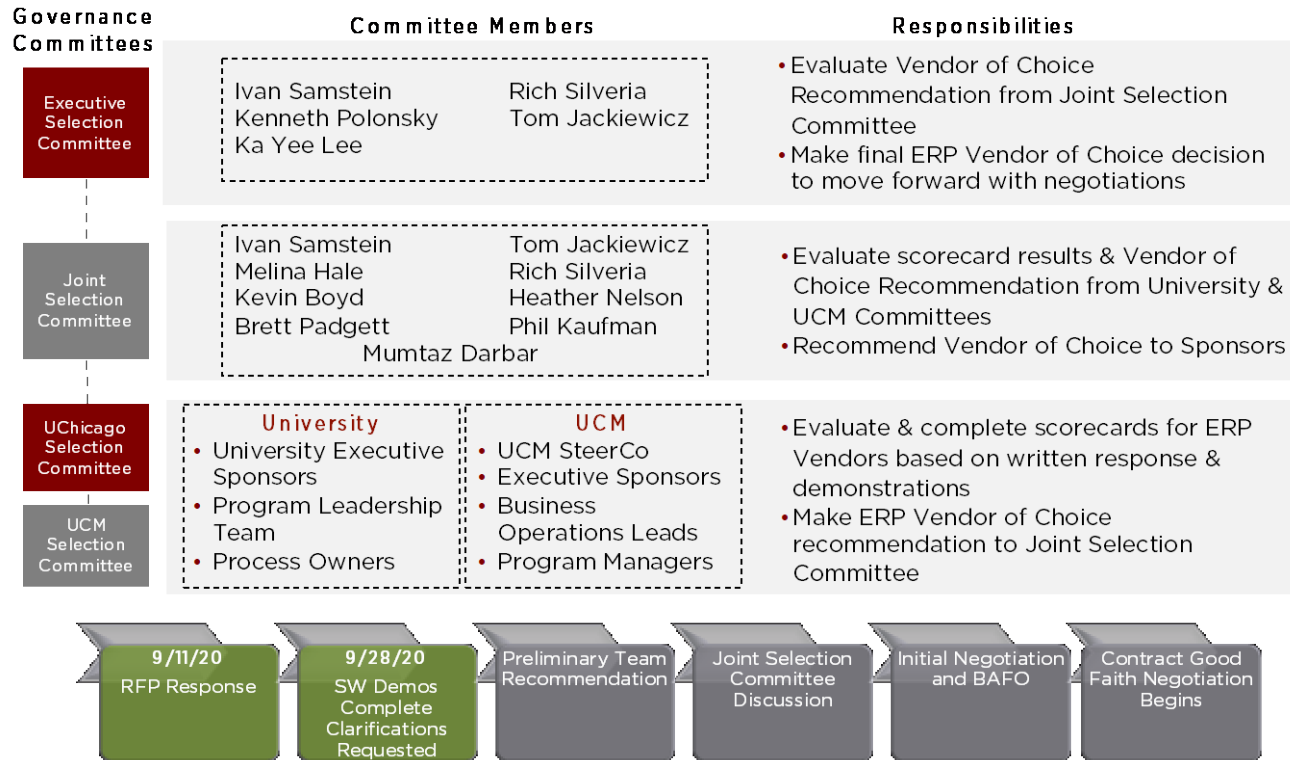
Functional Business Scenario / "Use Case" Weighting

Functional Criteria	Weight
Financial Management	20%
Supply Chain Management	20%
Grants & Projects	15%
Asset Management *	15%
Technical	15%
Data	15%

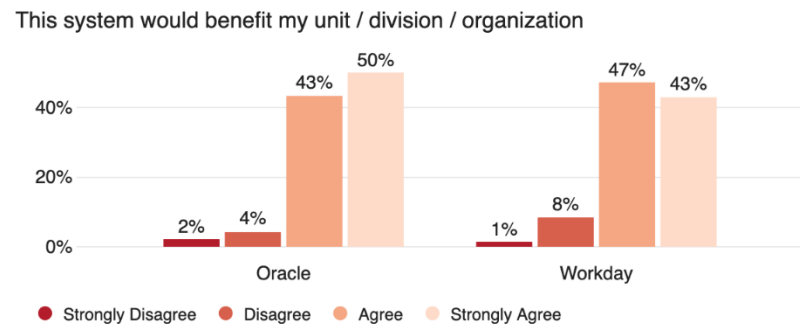
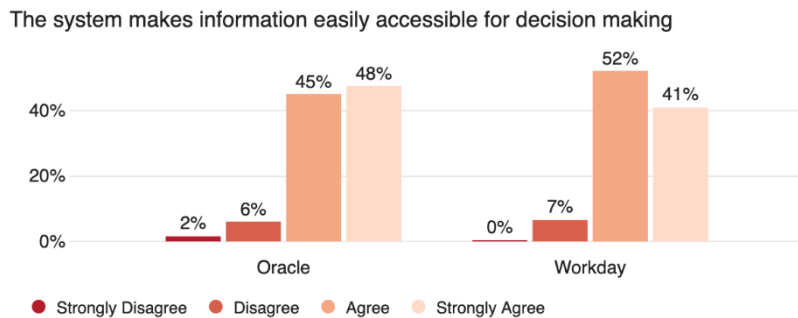
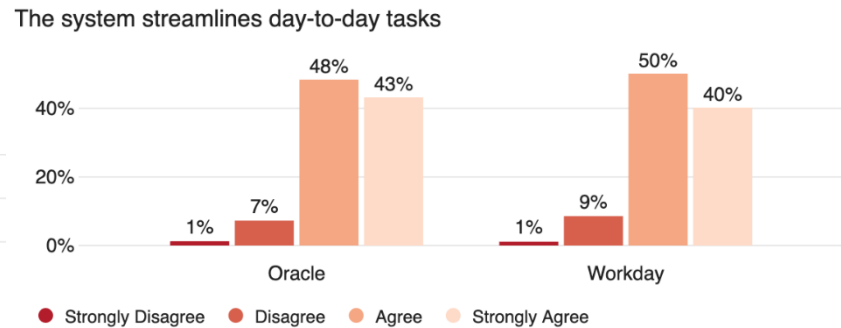
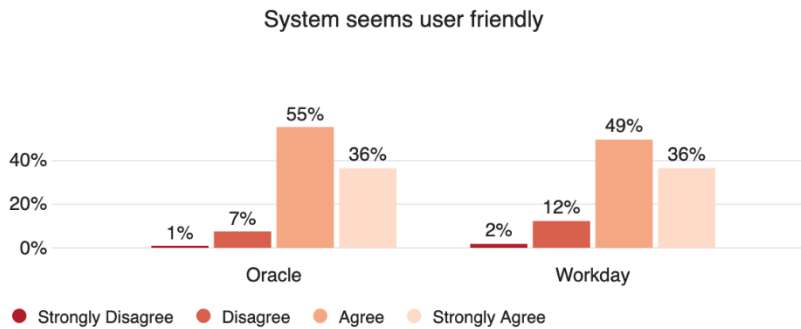
*Asset Management requirements were not met by either vendor. Scores have been removed from the consideration set.



Software Selection Approach



Software Demos – UX Feedback



UPCOMING ACTIVITIES



Next Steps

Software Selection

Negotiations and Proposal to Executive Sponsors

Contracting

System Integrator RFP

System Integrator (SI) partners have been pre-selected based on University and Medical Center experience

RFP will require written responses and presentations

Project Approval

Final Software and SI selections along with full project budget will be presented to the Ad Hoc Committee of the Board of Trustees



Community Engagement

- Campus Forums – The week of November 30th
- Upcoming Focus Groups
 - Faculty operating research labs and centers
 - Grant and research operations staff
- Chart of Accounts: Spring AY 21
- Data Conversion / Cleanup: Summer AY 22





More Questions?

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