



# Budget Office





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## BUDGET MANAGER MEETING

MARCH 17, 2020

# **Agenda**

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- Welcome and Updates – Katrina Spencer
- COVID-19 Budget Impact Template – Katrina Spencer
- FY21 Budget Training Remaining Sessions – Murad Goziev
- Safety and Security Unit Presentation – Diane Ziarno
- FST Update – Geethanath Mari



# COVID-19 Budget Impact Template

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FINANCIAL IMPACT OF COVID-19						
Description of Impact	Loss of Income/ Incurred expense/ Savings Potential (in \$s)	Income Statement line	FY20 Spring Quarter Impact	Other FY20 Impact (June/Summer/EOY)	FY21 Impact (Fall Quarter)	Notes

NOTE: Please designate increased expenses and loss of revenue as a negative # and designate savings potential as a positive number



# **FY21 Budget Training – Remaining Sessions**

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<b>Smartview</b>	<b>Time</b>	<b>Location</b>
Session 4	March 18, 10:00 – 11:30 am	Zoom

Zoom invite is sent out to those who registered.

List of registered will be checked in the morning of the session.

<b>Open Session</b>	<b>Time</b>	<b>Location</b>
Session 1	March 31, 10:00 – 11:30 am	Drexel, Room 146
Session 2	April 1, 2:00 – 3:30 am	Crerar, Room 007
Session 3	April 2, 2:00 – 3:30 pm	Crerar, Room 007

If we return to normal operations, session will be in classroom.

Otherwise, Zoom invite will be sent out to those who registered the day of session.

List of registered will be checked in the morning of the session.







DEPARTMENT OF SAFETY & SECURITY

# ANNUAL REPORT







MISSION

WHO WE ARE

OUR COMMUNITY

BY THE NUMBERS

UNIT HIGHLIGHTS



## MISSION

The Department of Safety & Security is dedicated to promoting a safe and secure environment in which knowledge may be freely and rigorously pursued.

To achieve this mission, we call upon our collective skills and expertise to provide an integrated safety program through collaborative partnerships, while adhering to our core values of:

### RISE

### RESPECT

Engage members of the diverse community with dignity and compassion

### INTEGRITY

Perform our duties with an unwavering commitment to a code of honesty

### SERVICE

Serve with creativity and competence, and actively contribute to the well-being of our community through the understanding of its needs, values, and goals

### EXCELLENCE

Strive for the highest of standards in our work every day





## WHO WE ARE

The Department of Safety & Security is comprised of these areas:

- › Accountability and Clery Compliance
- › Campus Safety
- › Emergency Management and Communications
- › Environmental Health and Safety
- › Professional Standards and Training
- › Protective Services
- › Security and Law Enforcement Services
- › Security Services
- › Transportation & Parking Services
- › University of Chicago Charter School Security
- › University of Chicago Laboratory Schools Security
- › University of Chicago Police Department

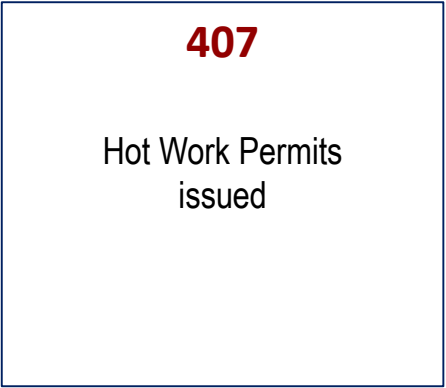
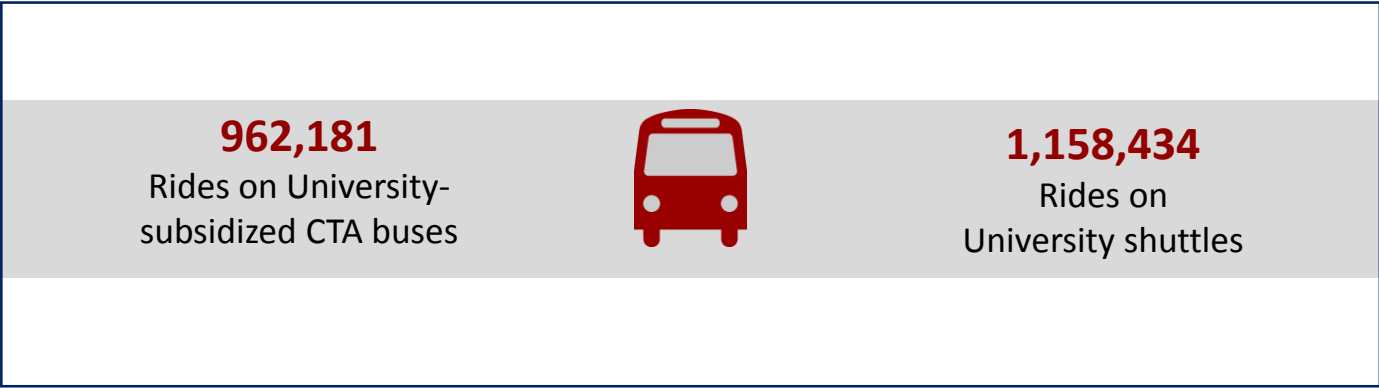
## OUR COMMUNITY

The University of Chicago is located in the Hyde Park community on the south side of Chicago. The Department of Safety & Security serves Hyde Park and portions of neighboring communities such as Kenwood, North Kenwood, Oakland, and Woodlawn.





BY THE NUMBERS



BY THE NUMBERS

18,059

UCPD community event participants

30

Resiliency plans developed  
for vital business functions

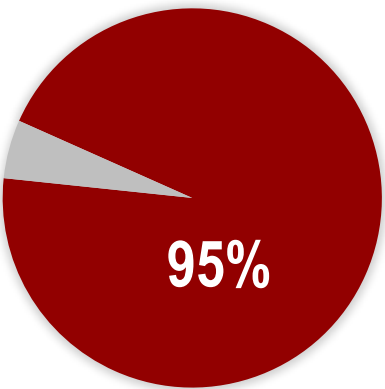
683

Number of Safety Escorts  
provided

174



General fire and life safety building inspections and  
re-inspections on campus



Occupational Health and  
Safety training compliance  
for Facilities Services  
Operations



4440  
UChicago Safe App  
Users

850



University Affiliates that attended violent intruder  
safety training



# CAMPUS SAFETY DIVISION

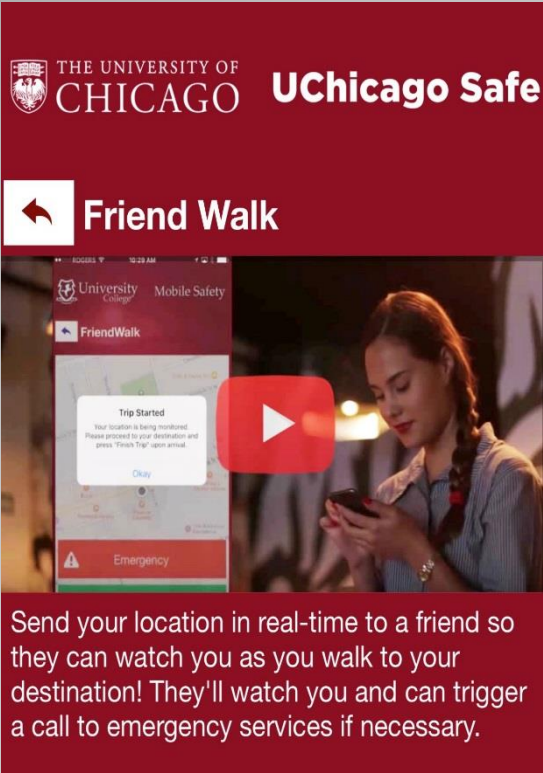
## IMPROVING TECHNOLOGY AND SERVICE

In 2018, the Campus Safety Division launched the UChicago Safe app. This is a free app to quickly access safety information by the tap of an icon. The Campus Safety division and AppArmor have developed this app to provide information for emergencies and links to safety resources.

Some of the provided services are direct calling capabilities for the UCPD and CPD with the tap of an icon, mobile blue light, which sends your location and calls to UCPD simultaneously, friend walks and links to safety resources. The app also gives the user the ability to report a crime or speak to our dispatch center.

UChicago Safe provides information for emergencies and what to do in case of an emergency. Access to transportation information can be accessed on the app as well.

By the first quarter of 2019, the UChicago Safe app had over 4440 users.



# EMERGENCY MANAGEMENT

## OUTREACH & PREPARATION

The Office of Emergency Management worked with its campus partners to establish a framework for identifying and reunifying those displaced during an emergency and made recommendations to the community.

Emergency Management provided over twenty violent intruder safety presentations to over 850 students, faculty, staff, postdoctoral researchers, and community partners in 2018.

In addition, the Office of Emergency Management worked with University departments to achieve resilient business processes.

Training was also made available to provide awareness for the University community. The department developed an online training course covering safety strategies available for any University stakeholder.





## TRANSPORTATION & PARKING SERVICES

### STREAMLINING SERVICES

Transportation & Parking Services renegotiated the CTA contract in 2018 in an effort to streamline service based on ridership data, and improve cost efficiencies. In order to maintain cost efficiency into 2019 & 2020 a reduced hourly bus rate was established for the next 3 years.

The Regent's Express Nightride Shuttle Route was implemented to improve existing East Route service which had become extremely crowded during rush periods. The Regents Express relieved some pressure put upon the East & Central Routes and continues to be a popular and well-utilized route.

Through analysis of consistently lower ridership on the South Route, Transportation & Parking Services determined the need to reduce the number of buses on the route at the beginning of service. Transportation & Parking is still able to provide the same service hours while reducing cost and increasing energy efficiency.







# Financial Systems Transformation (FST)

## Program Update

March 17, 2020





# FST Scope

## Financial Management



Chart of Account Redesign  
General Ledger  
Endowment Accounting  
Fixed Assets  
Receivables  
Cash Management  
Treasury  
Payables  
Forecasting

## Projects & Grants Management



Project Costing  
Project Billing  
Grants Management

## Budgeting & Planning



Budgeting  
Planning

## Supply Chain



Procurement  
Sourcing  
Contracts  
Inventory  
Management

## Asset Management



Facilities Operations & Maintenance  
Space Utilization & Planning  
Property Management  
Construction Program Management

Operational & Analytical Reporting



# FST Planned Go-Live – Wave# 1: July 2022

## Financial Management



Chart of Account Redesign  
General Ledger  
Endowment Accounting  
Fixed Assets  
Receivables  
Cash Management  
Treasury  
Payables  
Forecasting

## Projects & Grants Management



Project Costing  
Project Billing  
Grants Management

## Budgeting & Planning



Budgeting  
Planning

## Supply Chain



Procurement  
Sourcing  
Contracts  
Inventory  
Management

## Asset Management



Facilities Operations &  
Maintenance  
Space Utilization &  
Planning  
Property Management  
Construction Program  
Management



# FST Planned Go-Live – Wave# 2: February 2023

## Financial Management



Chart of Account Redesign  
General Ledger  
Endowment Accounting  
Fixed Assets  
Receivables  
Cash Management  
Treasury  
Payables  
Forecasting

## Projects & Grants Management



Project Costing  
Project Billing  
Grants Management

## Budgeting & Planning



### Budgeting Planning

## Supply Chain



Procurement  
Sourcing  
Contracts  
Inventory  
Management

## Asset Management



Facilities Operations & Maintenance  
Space Utilization & Planning  
Property Management  
Construction Program Management





# FST Planned Go-Live – Wave# 3: Later part of 2023

## Financial Management



Chart of Account Redesign  
General Ledger  
Endowment Accounting  
Fixed Assets  
Receivables  
Cash Management  
Treasury  
Payables  
Forecasting

## Projects & Grants Management



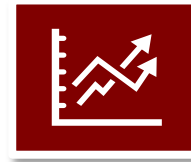
Project Costing  
Project Billing  
Grants Management

## Budgeting & Planning



Budgeting  
Planning

## Supply Chain



Procurement  
Sourcing  
Contracts  
Inventory  
Management

## Asset Management



Facilities Operations &  
Maintenance  
Space Utilization &  
Planning  
Property Management  
Construction Program  
Management



# FST Status

## ***Completed Activities***

- ✓ Kicked off the second phase of FST Pre-Implementation work on February 10
- ✓ Launched FST program website: [fst.uchicago.edu](http://fst.uchicago.edu)
- ✓ Held 1:1 meetings with academic and administrative finance unit leaders across campus
- ✓ Conducted five campus open forums for faculty and staff (February 27 – March 5)

## ***In-Progress Activities***

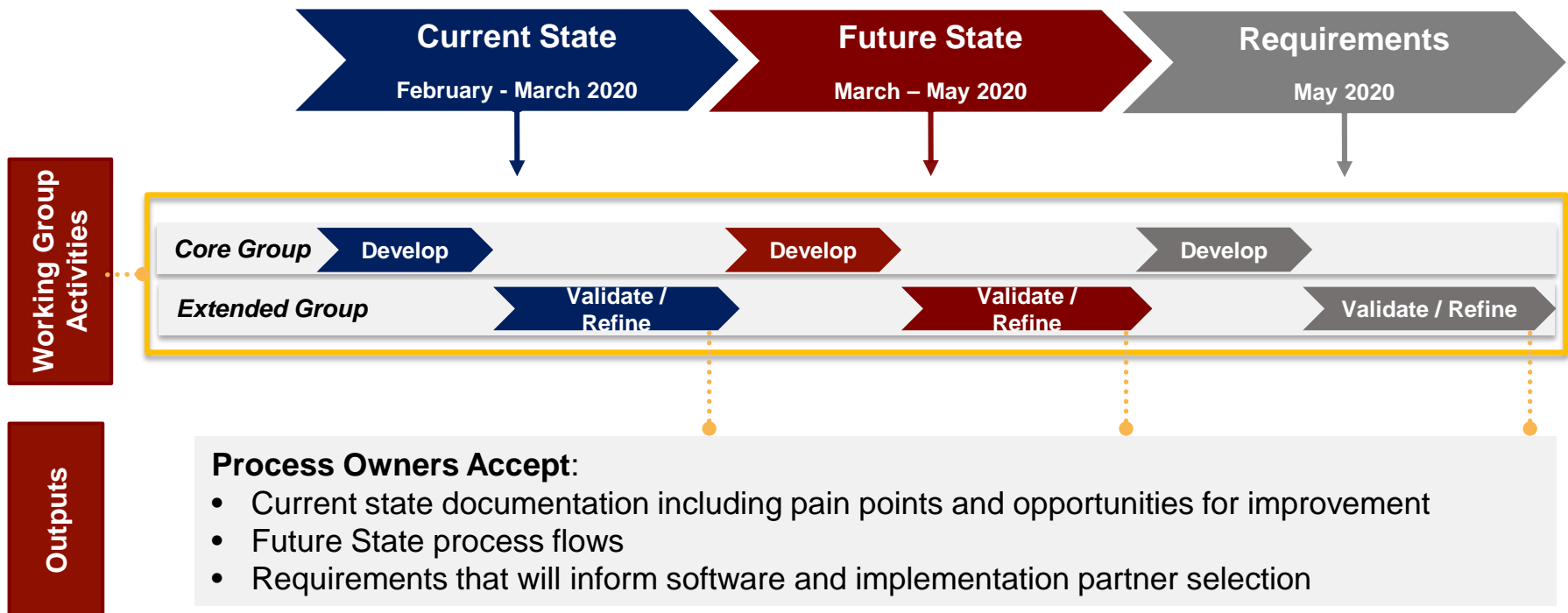
- Conducting 38 of 44 Current State working group sessions (Targeting to complete current state analysis by March 20)
- Analyzing systems that are currently in use across the campus

## ***Upcoming Activities***

- Future State Sessions: March - May 2020
- Requirements Sessions: May 2020
- Systems Rationalization and Disposition: March thru May 2020
- Second round of open forums for faculty and staff: Late Spring / Early Summer

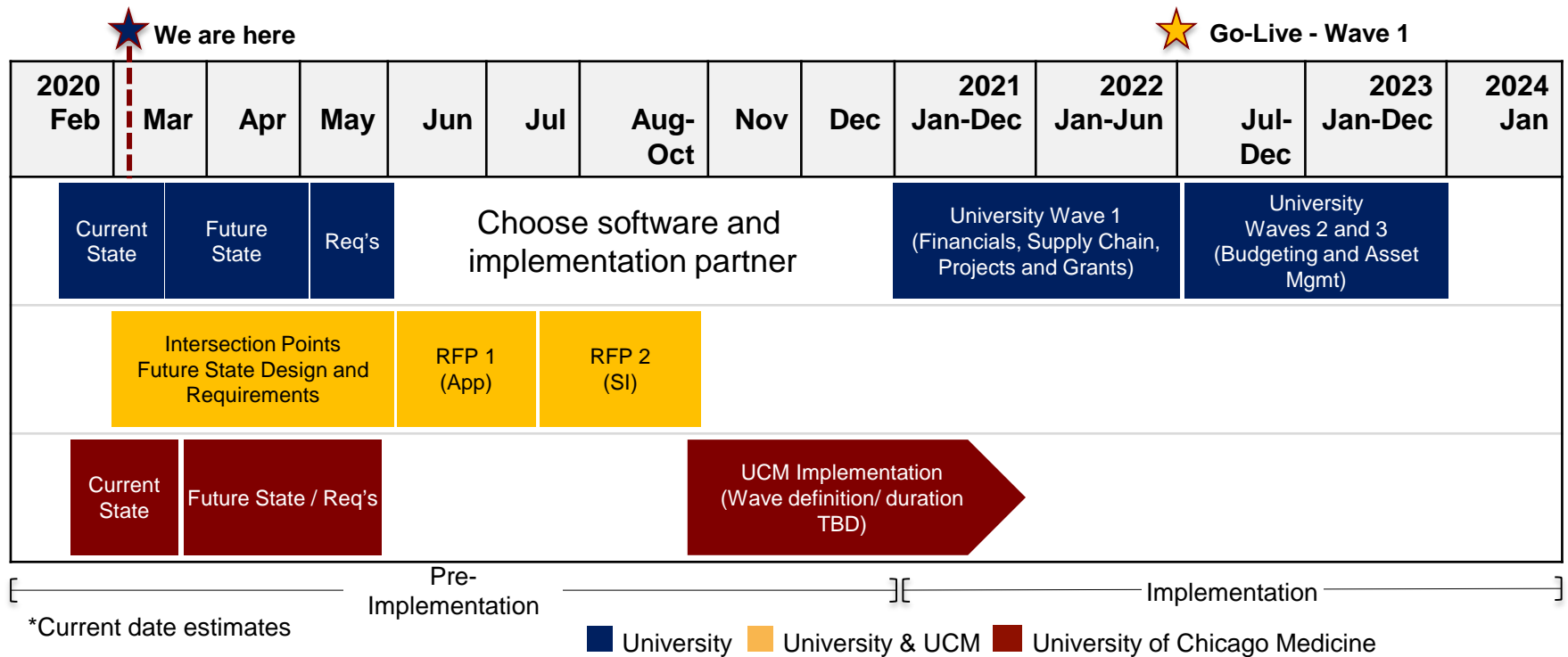


# Pre-Implementation Working Groups Approach





# FST Timeline



# Q & A

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## **Themes of frequently asked questions:**

What current systems will be impacted and/or replaced by the new one?

How will the Chart of Accounts change and why?

What is the process for switching from the old system to the new one, especially in terms of data conversion?

What training will be provided for staff and faculty on the new system? When will training happen?

# Q & A

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## **Themes of frequently asked questions:**

Will I still have access to my historical data?

Will I have real-time access to all of my accounts and transactions?

Will I be able to do flexible, real-time reporting on my grants?

How will the system handle international wire transfers and payments in foreign currencies?





## Questions?

**Email:** [fst@uchicago.edu](mailto:fst@uchicago.edu)

**Website:** [fst.uchicago.edu](http://fst.uchicago.edu)

