



Budget Office



Agenda

- Announcements – Katrina Spencer
- Introduction & Fiscal Year-End Dates – Maru Mendoza
- Booth Budget Overview– Jeremy Guthrie
- Capital Presentation – Kerry Galbraith
- Capital Budget Process Update – Jim Belshe
- Questions & Answers



Introduction & Fiscal Year-End Dates

Maru Mendoza



Financial Services



The University of Chicago
Financial Services

6054 S. Drexel Avenue
Suite 300
Chicago, IL 60637-2612

May 21, 2019

2018-2019 Fiscal Year-End Closing – Critical Dates

Close 1 – Preliminary One

July 5, 2019 – Final day to submit Interdepartmental Orders (DD).

July 5, 2019 – Final day to submit entries for Close 1.

July 6, 2019 – Prelim ledgers available.

Note: FAS and Business Objects will be updated 7/1, 7/2, 7/3, and 7/5

Close 2 – Departmental Close

July 11, 2019 – Final day for departments to submit entries for Close 2.

July 12, 2019 – Final day for departmental corrections (3pm cut-off).

July 12, 2019 – Final day for Hospital transfers.

Note: FAS and Business Objects will be updated 7/8, 7/9, 7/10, 7/11 and 7/12

Close 3 – Divisional Close*

July 18, 2019 – Final day for divisions to submit entries.

July 19, 2019 – Final day for divisions to submit correction for Close 3 (3pm cut-off).

Note: FAS and Business Objects will be updated 7/15, 7/16, 7/17, 7/18, and 7/19

Close 4 – University Close

July 27, 2019 – Final ledgers for FY18-19 available.

Critical closing dates for payment and procurement and payroll can be found on the Financial Services web site. [Financial Services website](#)

*During Divisional Close, only authorized submitters per the scheduled maintained by Accounting (FY19 ACCTS Close 3 Authorized List) may submit entries between 3pm on 7/12 and 3pm on 7/19. Additionally, any entries that cross divisions during Close 3 must have documented approval in ACCTS from both divisions.



Financial Services

PAYROLL

For Monthly Payroll:

Monthly Salary Transfers for PPE:	Submitted on Form <u>UPP103</u> must be received in Payroll by:	Submitted and approved in <u>PETS</u> by:
July 1, 2018 through April 30, 2019	12:00 noon on Friday, May 10, 2019	9:00 a.m. on Wednesday, May 15, 2019
May 31, 2019	12:00 noon on Friday, June 14, 2019	9:00 a.m. on Wednesday, June 19, 2019
June 30, 2019	12:00 noon on Friday, June 28, 2019	9:00 a.m. on Tuesday, July 2, 2019

For Biweekly Payroll:

Biweekly Salary Transfers for PPE:	Submitted on Form <u>UPP103</u> must be received in Payroll by:	Submitted and approved in <u>PETS</u> by:
June 30, 2018 through May 4, 2019	12:00 noon on Wednesday, May 15, 2019	9:00 a.m. on Friday, May 17, 2019
May 18, 2019	12:00 noon on Wednesday, May 29, 2019	9:00 a.m. on Friday, May 31, 2019
June 1, 2019	12:00 noon on Wednesday, June 12, 2019	9:00 a.m. on Friday, June 14, 2019
June 15, 2019	12:00 noon on Friday, June 28, 2019	9:00 a.m. on Friday, June 28, 2019

NOTE: Any payroll salary transfers not meeting the deadlines as stated above may be processed in the next Fiscal Year 2019-2020.

PROCUREMENT & PAYMENTS

To ensure procurement transactions and the associated invoice payments are appropriately recorded, please refer to the timeframes below. Shared Services will make every attempt to process payment transactions throughout the end of year but cannot guarantee requests received after these dates in FY19.

- **GEMS Expense Reports** submitted and approved prior to 5:00 p.m. on **Wednesday, June 12, 2019** will be accounted for in FY19.
- **Purchase order invoices** approved by units in BuySite before 5:00 p.m. on **Friday, June 14, 2019** will post to FY19 ledgers.
- **ePayment Requests** received by Shared Services earlier than 5:00 p.m. on **Friday, June 14, 2019**, with all required information and approvals, will post in FY19 .

Please note that July business transactions should not be submitted prior to Monday, July 1, 2019



The University of Chicago Booth School of Business

Budget Office Presentation

5-21-19

Lines of Business and enrollment

Lines of Business

Degree Programs

- Full-time MBA Program
- Evening MBA Program
- Weekend MBA Program
- Executive MBA Program (EMBA)
 - Chicago
 - London
 - Hong Kong
- PhD Program

Other business

- Non-degree Executive Education
- Center for Research in Security Prices (CRSP)
- Gleacher Conference Center

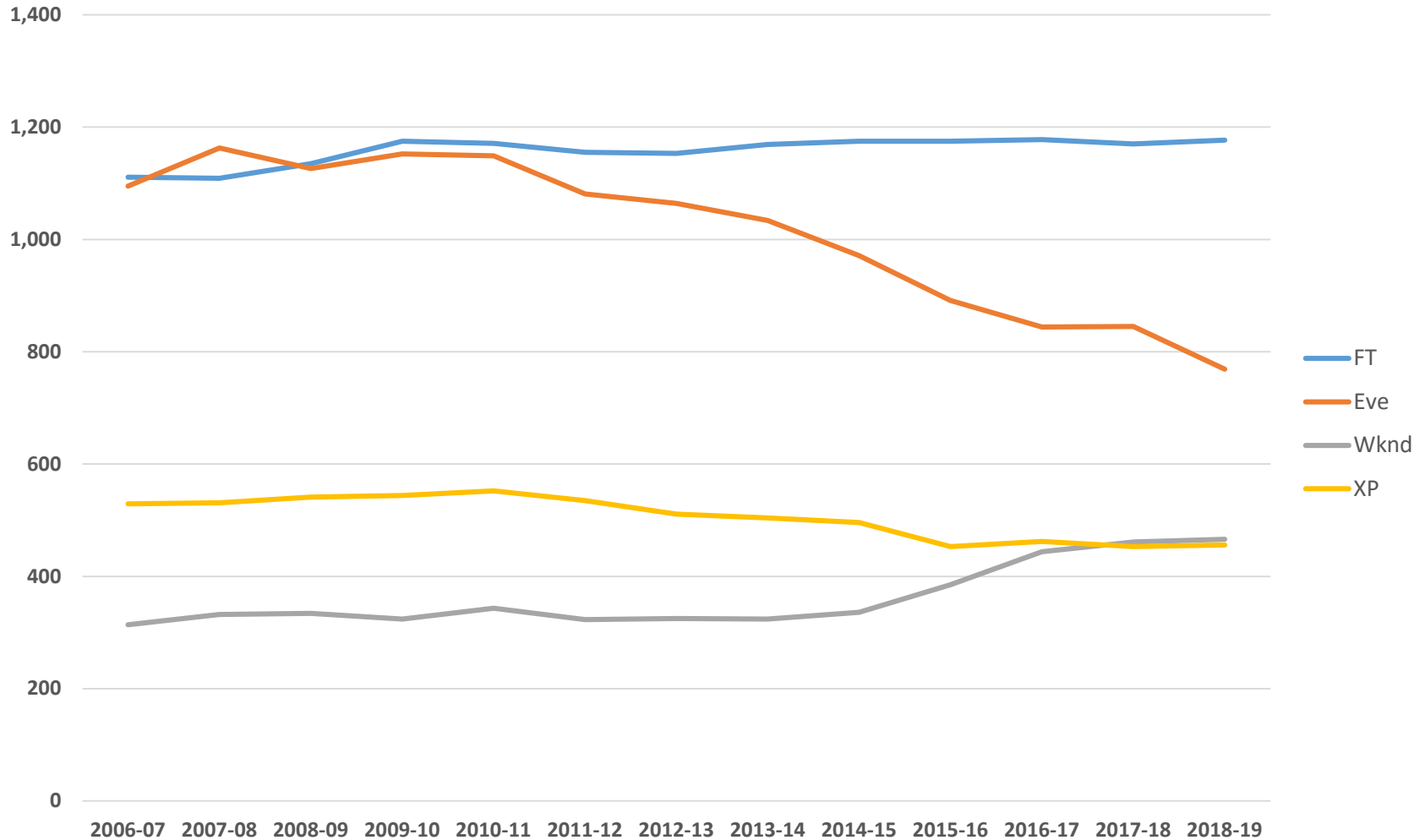
Matriculations – Degree Programs

Program	Matriculations
Full-time MBA	585 Autumn quarter
Evening MBA	285 All four quarters
Weekend MBA	180 Autumn and Spring quarters
EMBA	230 Summer quarter
PhD	22 Autumn quarter
Total	~1,300

Enrollments – Degree Programs

Program	Enrollment
Full-time MBA	1,176
Evening MBA	735
Weekend MBA	506
EMBA	473
PhD	148
Total	3,038

Students by Program



Research and Learning Centers

1. Accounting Research Center (ARC)
2. Center for Decision Research (CDR)
3. Center for Research in Security Prices (CRSP)
4. Fama-Miller Center for Research in Finance
5. Harry Davis Center for Leadership
6. Stigler Center for the Study of Economy and the State
7. Initiative on Global Markets (IGM)
8. James Kilts Center for Marketing
9. Polsky Center for Entrepreneurship and Innovation
10. Rustandy Center for Social Sector Innovation

Staffing and building resources

Staff and Faculty resources

Staffing

- Harper Center – **312** (20 research professionals)
- Gleacher Center – **108**
- McGiffert – **30** (research professionals)
- Ida Noyes - **32**
- Woolgate Exchange – London - **12**
- The Hong Kong Jockey Club University of Chicago Academic Complex | The University of Chicago Francis and Rose Yuen Campus in Hong Kong - **12**
- 105 West Adams (CRSP) – **89**
- 401 N. Michigan – **78**
- SF and NY - **12**
- Total: **685**

Faculty

- Tenure/Tenure Track – **152**
- Clinical – **16**
- Adjunct/Visitor – **54**
- Total: **222**

Student to faculty ratio

Fall 2018

	Total Graduate Students	Total Graduate FTE Students*	Total Full-time Faculty (includes clinical)		Students per Full-time Faculty	FTE Students per Full-time Faculty
Columbia GSB	2,454	2,454	135		18.2	18.2
<i>Chicago Booth</i>	<i>3,054</i>	<i>2,623</i>	<i>161</i>		<i>19.0</i>	<i>16.3</i>
U of Penn. (Wharton)	2,428	2,428	153	est.	15.9	15.9
Northwestern (Kellogg)	2,727	2,468	169		16.1	14.6
MIT (Sloan)	1,500	1,500	119		12.6	12.6
Harvard (HBS)	2,004	2,004	165		12.1	12.1
Stanford GSB	1,061	1,061	144		7.4	7.4
Cornell	1,290	1,290	55	est.	23.5	23.5
U of Virginia (Darden)	922	922	74		12.4	12.4
Yale SOM	848	848	77		11.0	11.0
Dartmouth (Tuck)	581	581	61		9.5	9.5

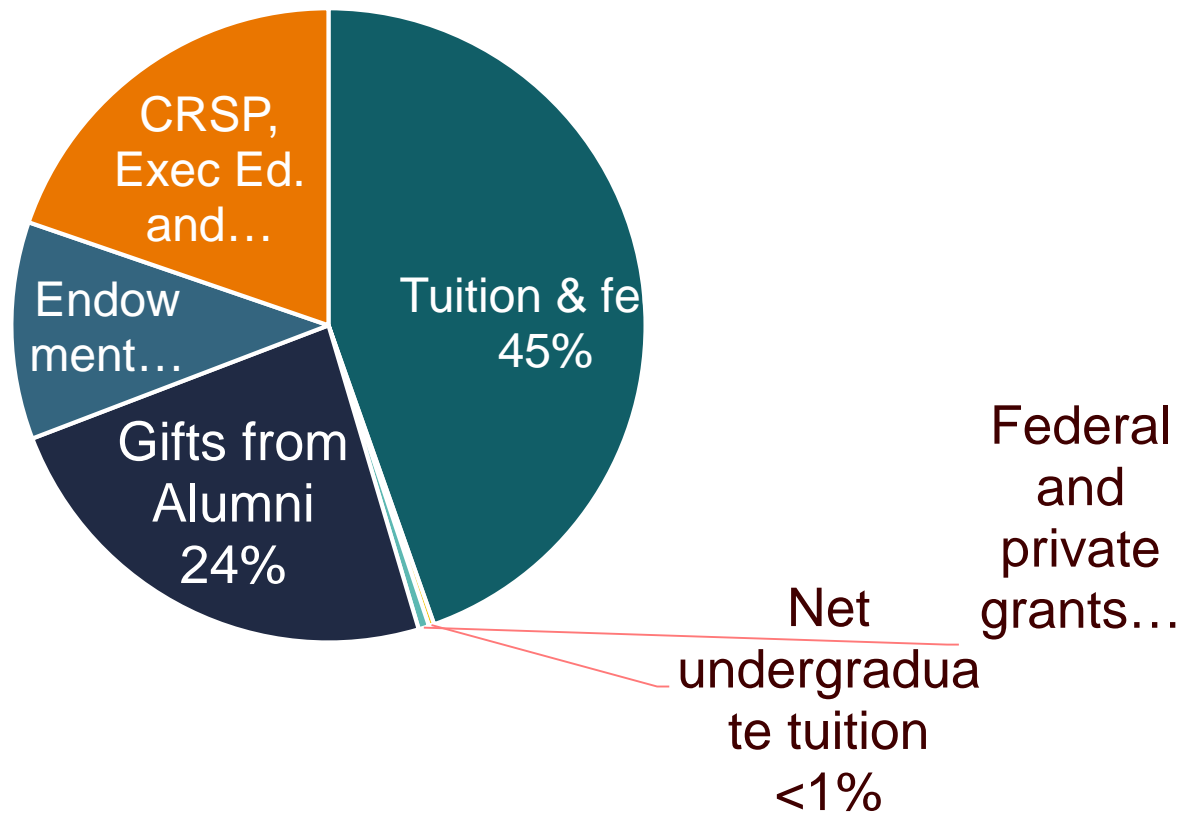
Footprint – Total square footage

Building	Square footage	Location	Type	Comments
Harper Center	415,000	Campus	Own	
Gleacher Center	192,182	Downtown	Own	
Mount Davis	54,000	Hong Kong	Own	Share with University
105 W. Adams St. - CRSP	34,406	Downtown	Lease	Floors 15 and 17; CDR on 15 using 2,475 sq. ft.
Woolgate Exchange	27,501	London	Lease	Will move to One Bartholomew Spring 2020
NBC Tower - 455	16,439	Downtown	Lease	
401 N. Michigan	14,474	Downtown	Lease	Booth on 10 th floor; University on 9 th floor
McGiffert House	14,154	Campus	Lease	4 th and 3 rd floor
Ida Noyes	2,517	Campus	Lease	Marketing Dept.
Ave. of the Americas	2,804	New York	Lease	Share with University (occupy 54%)
425 California St.	985	San Francisco	Lease	Share with University (occupy 43%)
Total	774,462			

Financial resources

Booth financials

Revenues by source (FY19 forecast)



Booth financials

Among the top schools, there are three basic business models:
Alumni supported, Brand supported, Tuition supported

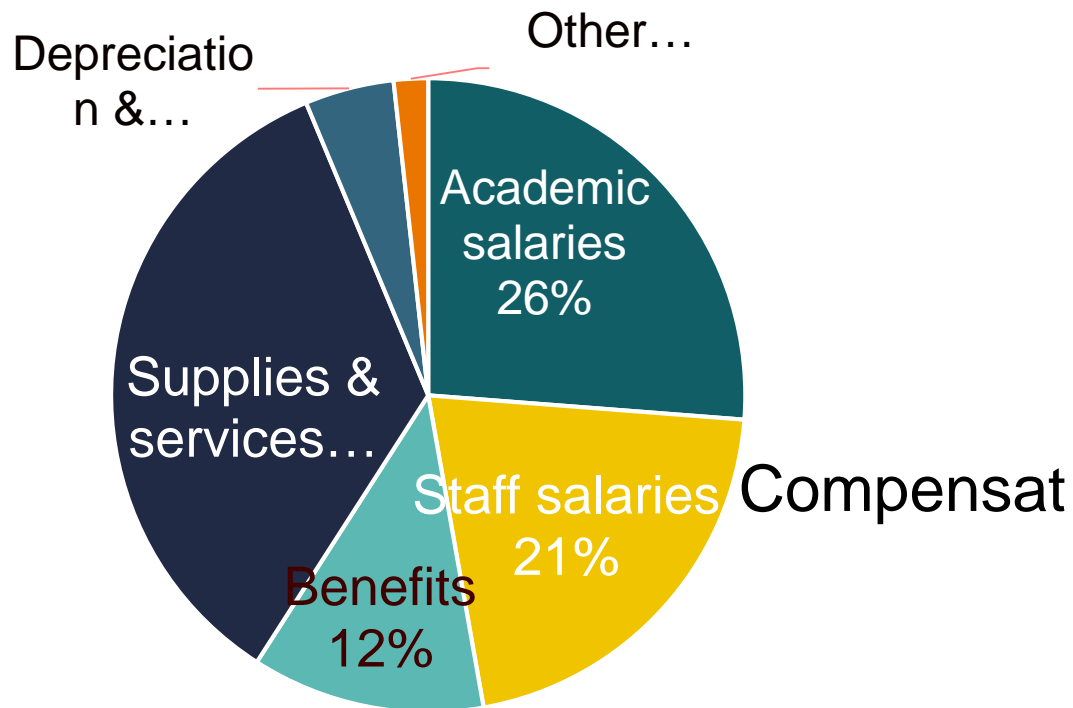
A comparison (FY 18)*

	Stanford	HBS	Booth	Wharton, etc.
Tuition	24%	19%	44%	65%
Alumni	51%	23%	35%	10%
Exec Ed	23%	26%	5%	15%
Other	2%	32%	16%	10%

*Percentages are estimates

Booth financials

Expenses by source (FY19 forecast)



Tuition comparison – Two year F-T MBA

School	FY 2019-20	% Increase
Columbia	TBD	TBD
MIT/Sloan	TBD	TBD
Harvard	\$73,440	0.00%
Wharton	\$74,500	3.04%
<i>Chicago Booth</i>	\$72,000	0.00%
Kellogg	\$73,404	2.60%
Stanford	\$73,062	3.50%

Endowment comparison

	Beginning Market Value 30-Jun-17	Endowment Return 2017-18	Ending Market Value 30-Jun-18
Harvard (HBS)	\$3,472	10.0%	\$3,787
Stanford GSB	1,414 est.	11.3%	1,600 est.
U of Penn. (Wharton)	1,201	12.9%	1,580
MIT (Sloan)	924	13.5%	1,029
Yale	797	12.3%	861
<i>Chicago Booth</i>	<i>795*</i>	<i>8.0%</i>	<i>861*</i>
Northwestern (Kellogg)	870	11.4%	838
Columbia	707	9.0%	742

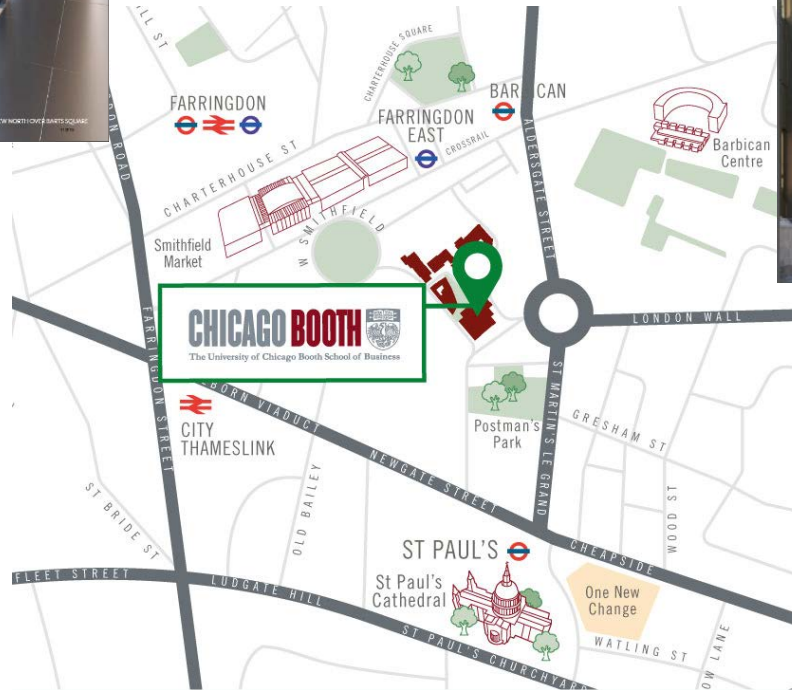
* Does not include the value of the Booth naming gift.

Future Outlook

- Lower average tuition increases
- Stabilizing Evening MBA enrollment
- Improving non-degree Executive Education
- Grow endowment to \$1B by 2020/21
- Competitive financial aid – introduced to P-T Programs
- Improve EMBA Hong Kong and London enrollment
- Continued arms race for faculty with peers
- Sustain fundraising after campaign
- Keep investing in our buildings and infrastructure to stay competitive
- Transform our new London space into European global hub

New London Center

New London Center



New London Center

- Centrally located in London at One Bartholomew Close
 - Views of Bart Square and St. Paul
- Visibility - ground floor presence and signage
- Multi-use facility to attract Booth centers, London programs, conferences and events
- Construction start: August 2019
- Move-in date: Spring Quarter 2020

New London Center

- Three floors; ground, 1st floor, and 2nd floor (43,245 SF)
- Dedicated entrance
- Internal stairway to unify all three floors
- Two tiered classrooms (on different floors):
 - Large classroom – 100 seats
 - Smaller classroom – 45 seats
- Multi-function, flexible event space on ground level
 - 150 capacity with round tables
 - 350 capacity lecture style
- 28 seat boardroom

Q&A

Facilities Services

Facilities Services Major Construction Projects



Facilities Services

1. David M. Rubenstein Forum
2. Woodlawn Residential and Dining Commons
3. Campus South Parking Garage
4. Student Health and Wellness Center
5. Summer Programs



Facilities Services- David M. Rubenstein Forum

- 97,000 square feet
- \$107 million / \$72.5 million
- July, 2018-August, 2020
- 40% complete



Facilities Services- Campus South



Facilities Services- David M. Rubenstein Forum



Facilities Services- David M. Rubenstein Forum



Facilities Services- David M. Rubenstein Forum



Facilities Services- David M. Rubenstein Forum



Facilities Services- Woodlawn Residential and Dining Commons

- 385,000 square feet
- 1,298 beds
- \$135 million / \$130 million
- March, 2019-August, 2020
- 50% complete



Facilities Services- Woodlawn Residential and Dining Commons



Facilities Services- Woodlawn Residential and Dining Commons



Facilities Services- Campus South Parking Garage

- 341 stalls
- 4 levels
- \$12.6 million / \$9.40 million
- August, 2019-August, 2020
- Potential future expansion



Facilities Services- Campus South Parking Garage



Facilities Services- Campus South Parking Garage



Facilities Services- Student Health and Wellness Center

- 27,600 square feet
- \$22 million / \$18 million
- April, 2019-October, 2020
- 5% complete



Facilities Services- Student Health and Wellness Center



Wight



Facilities Services- Student Health and Wellness Center



Facilities Services- Student Health and Wellness Center



Wight



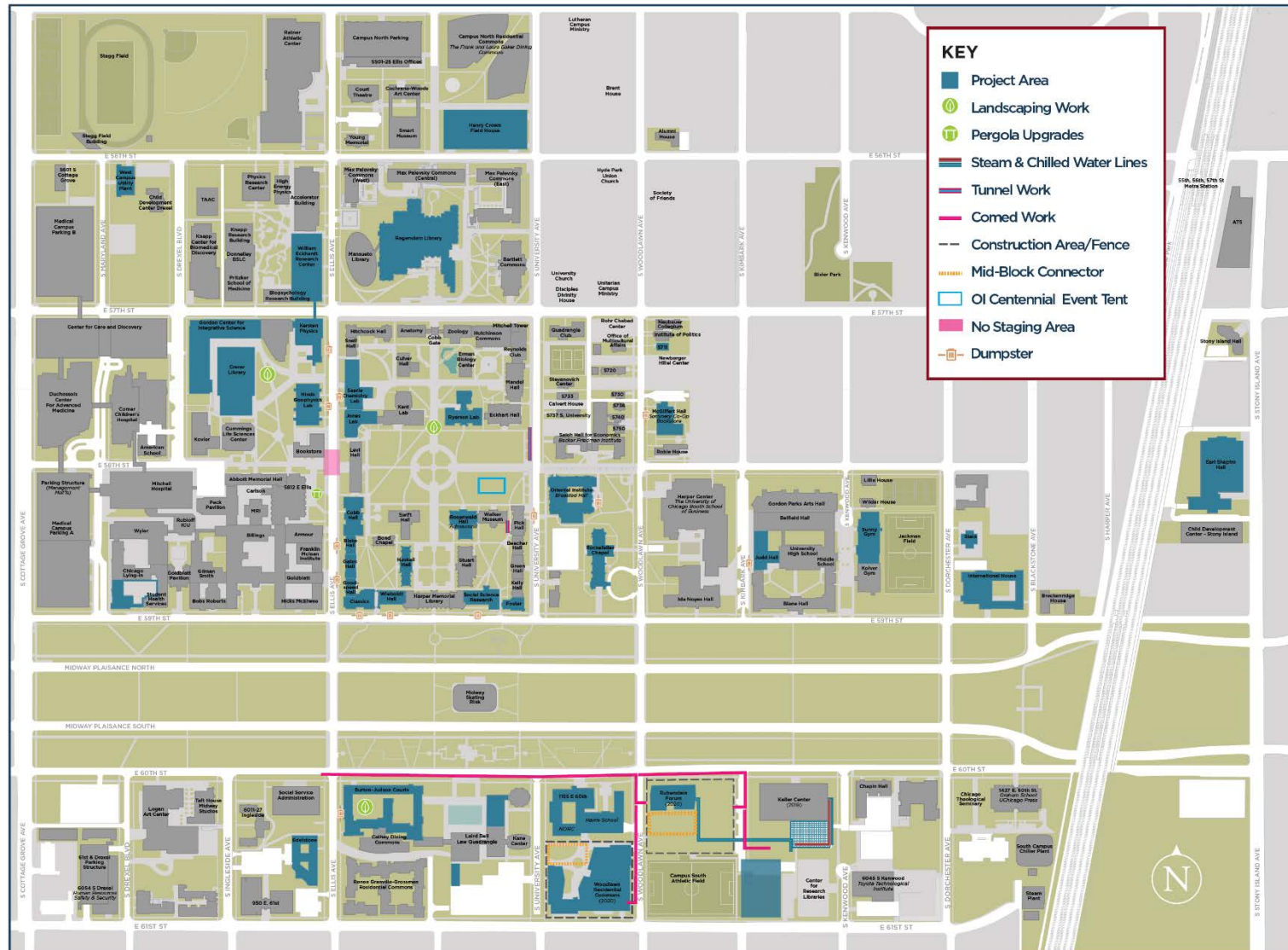
Facilities Services Summer Program 2019

- 46 minor projects @ \$23.26 million
 - 6 lab projects @ \$12.80 million
 - 9 roof and façade projects @ \$12.49 million
- 59 total projects @ \$48.55 million*

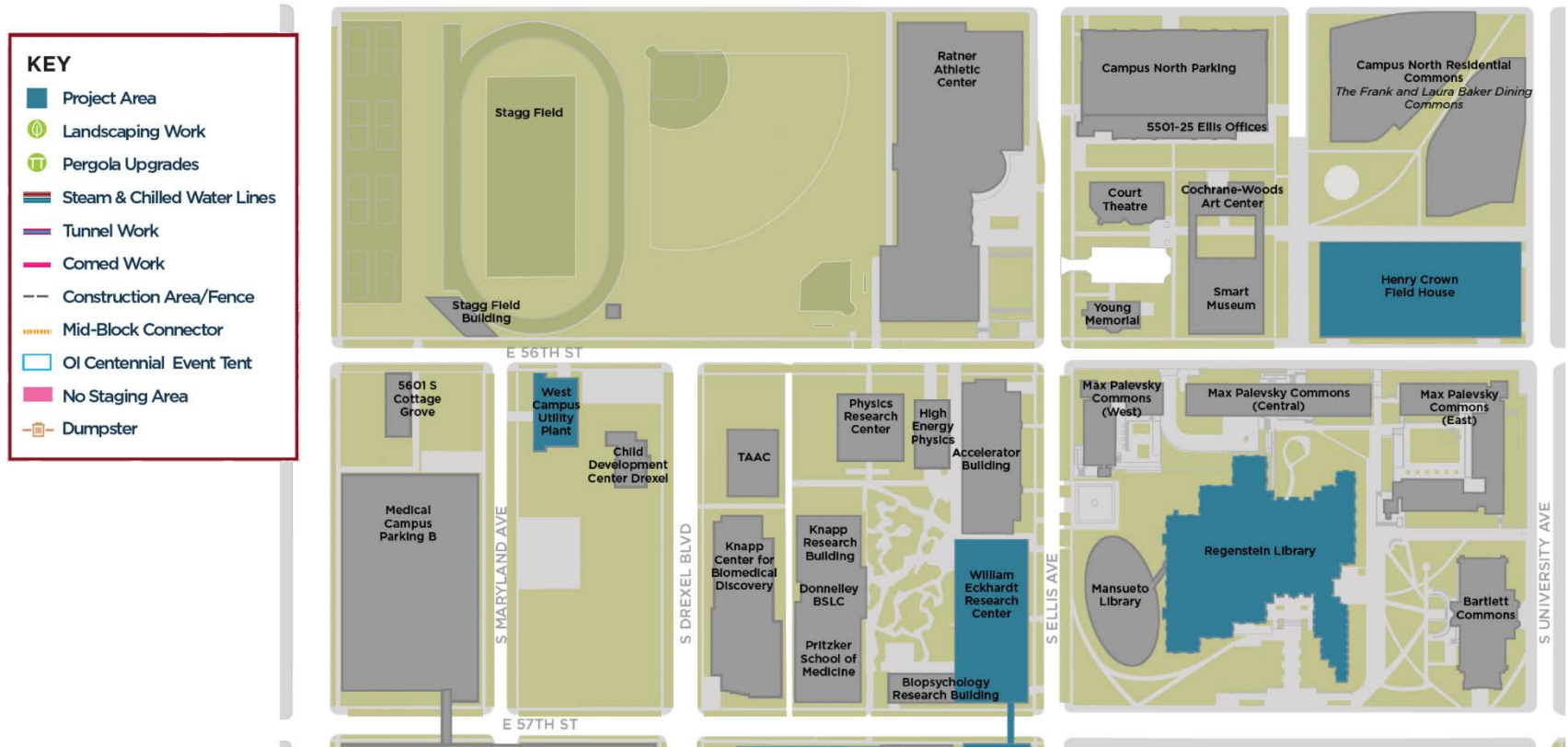
* As of May 20, 2019



Facilities Services Summer Program 2019: Campus Overview



Facilities Services Summer Program: Campus North



Projects

Eckhardt Research Center Bernien & Maurer lab renovations

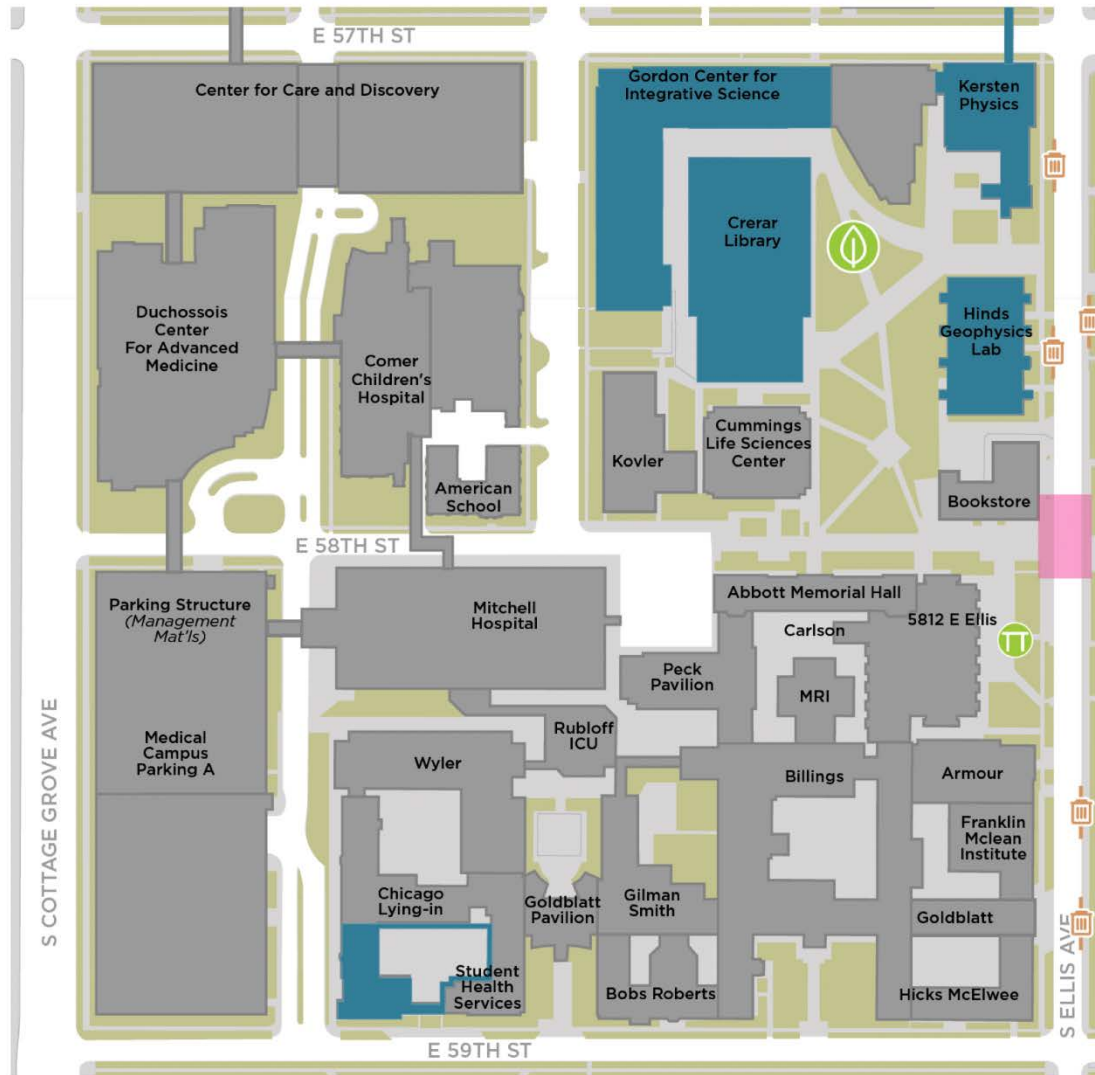
Henry Crown Façade restoration, exterior lighting

Regenstein Library Fire door repairs, heat exchanger and pump replacement; elevator modernization

West Campus Utility Plant Life safety mods; boiler controls, CEMS upgrade



Facilities Services Summer Program: Campus West



Projects

Crerar Lab fit-out, convert two storage rooms to class rooms

Crerar Quad Landscaping

GCIS Lab fit out

Hinds Geo Lab 3rd floor labs renovation, 5th floor Dauphas lab renovation, Phase 1 roof replacement

Kersten Physics Elevator modernization, bridge windows & roof work

Pergola upgrades 58th & Ellis

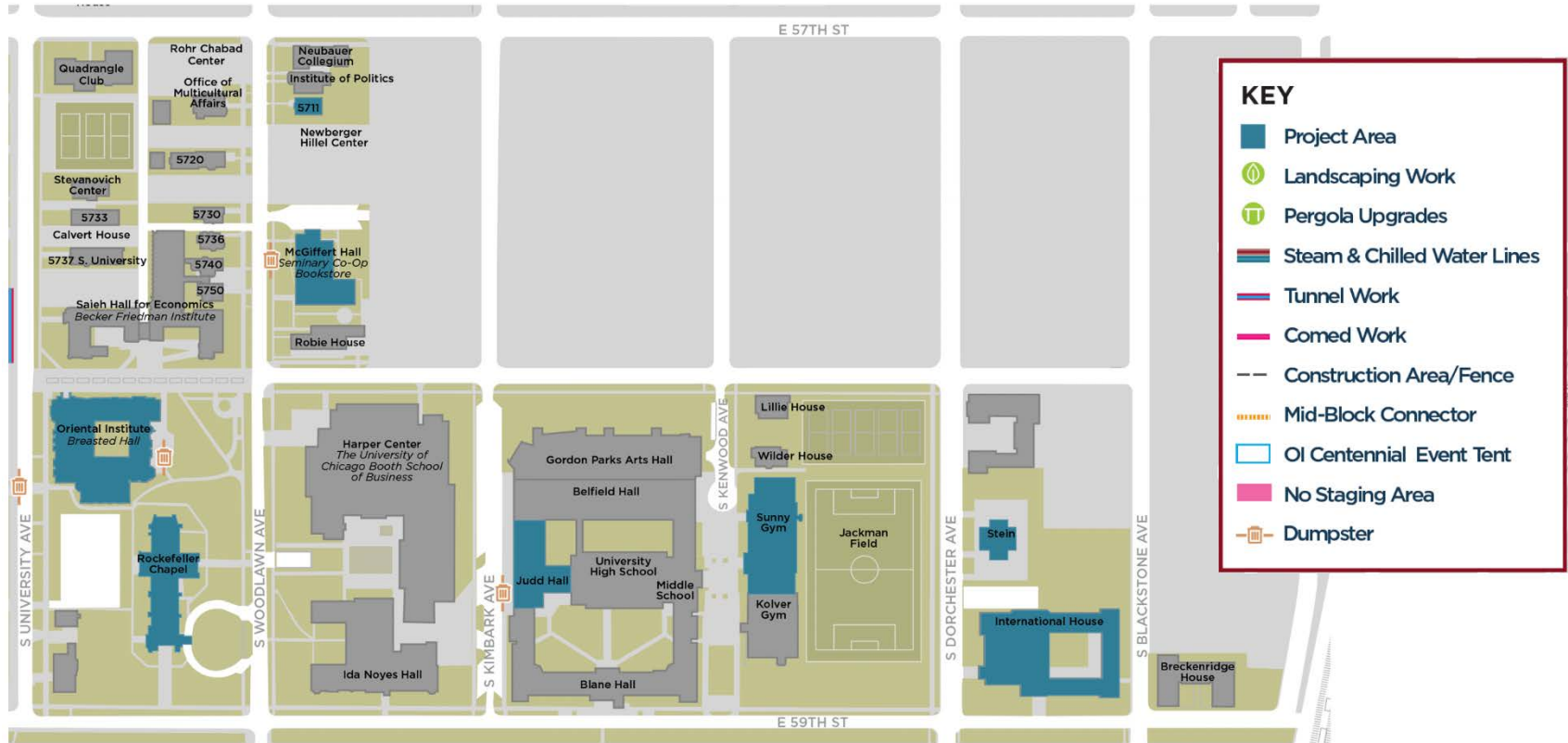
Student Health and Wellness (CLI) Phase 1 build-out, Dean's suite

KEY

- Project Area
- Landscaping Work
- Pergola Upgrades
- Steam & Chilled Water Lines
- Tunnel Work
- Comed Work
- Construction Area/Fence
- Mid-Block Connector
- OI Centennial Event Tent
- No Staging Area
- Dumpster



Facilities Services Summer Program: Campus East



Projects

5711 S. Woodlawn Staircase

International House Elevator modernization; façade repair

Judd Hall Phase 1 Roof repairs, window repairs and façade repairs

Lab School: Sunny Gym Bathroom renovations

McGiffert House Roof repairs and replacement, AT&T repair

Oriental Institute Façade improvements: window repair

Rockefeller Chapel Lower level build-out, restroom upgrades and plumbing risers

Stein Residence Façade improvements



Budget Office

Facilities Services Summer Program: Main Quad

Projects

Blake Hall Façade restoration

Classics Façade restoration

Cobb Hall Elevator(s) modernization

Foster Hall Façade restoration

Gates Hall Façade restoration

Goodspeed Hall Façade restoration

Haskell Hall ADA improvements

Jones 3rd floor renovations; 4th floor lab, basement lab

Main Quad fire hydrant replacement

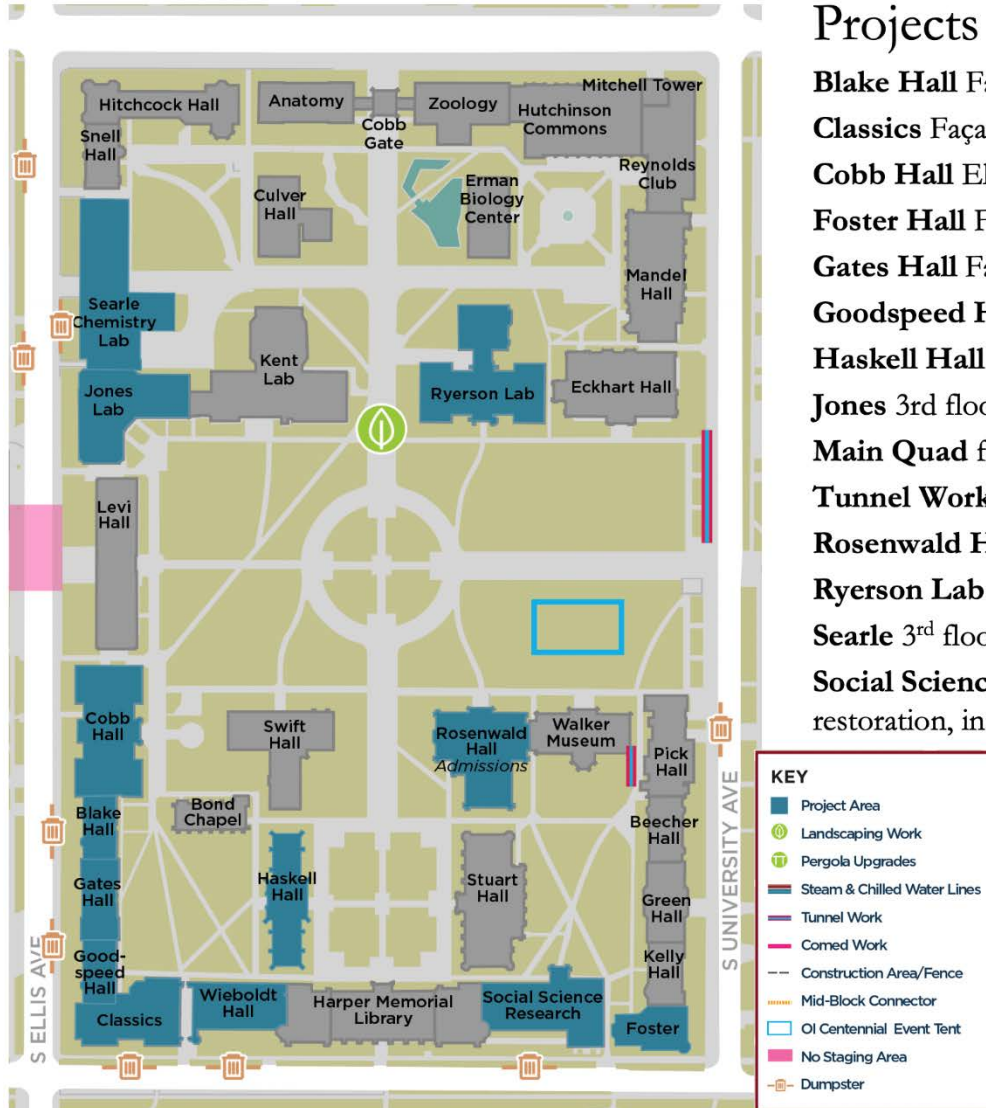
Tunnel Work 58th Street & University Avenue, Walker

Rosenwald Hall Restroom upgrades: plumbing upgrades

Ryerson Lab 4th floor renovation, convert offices to classrooms

Searle 3rd floor lab fit-outs

Social Sciences Research Building Front entrance, façade restoration, interior lighting and repairs



Facilities Services Summer Program: Campus South



KEY

- Project Area
- Landscaping Work
- Pergola Upgrades
- Steam & Chilled Water Lines
- Tunnel Work
- ComEd Work
- Construction Area/Fence
- Mid-Block Connector
- OI Centennial Event Tent
- No Staging Area
- Dumpster

Projects

1155 E. 60th Interior renovations, chiller replacement

Burton-Judson ADA improvements, landscaping in courtyard

ComEd Work

Edelstone Fire alarm upgrades

Keller Center Parking Lot

Law School Roof repairs at main roof and NE corner; South West walkway

Mid-block Connector Storm water detention

Rubenstein Forum

Steam & Chilled Water Lines

Woodlawn Residential and Dining Commons



FY2020 Capital Budget Process

Jim Belshe



FY2020 Capital Budget Process Changes

- In prior years, two capital request cycles
 - February Board meeting
 - Capital Alterations and Repairs, Utility Infrastructure, and Campus Enhancements
 - May Board meeting
 - Major Capital Projects
 - Major Operating Projects (L-8 Non-Capital Projects)
- Starting with FY2020, moved to single request and approval cycle at February board meeting
 - Earlier decisions enable better long-term capital budgeting, improved lead-time for summer projects, streamline capital accounting processes
 - **Note:** *Spending on new projects can only begin after July 1*



FY2020 Capital Budget Process Update

- Board of Trustees approved FY2020 Capital Budget at February board meeting which included:
 - Major projects
 - Other Center-funded capital projects
 - Unit-funded capital projects
- Capital budget letters distributed to units in March
- Campus IT capital projects still under review
- Off-cycle requests (ongoing)
- For or any capital project with an operating component, if the capital project was approved, the operating commitment was also approved – will be communicated in Operating Budget letters.



FY2021 Capital Process Changes

- Single annual request and approval cycle at February board meeting
- All capital requests will be submitted using a common online form
 - Facilities-related capital request form open **July 1**
 - IT-related capital request form open **Sep 1**
 - Off-cycle capital request form open **July 1**
- Budget Office will provide additional detail for new online form and request process at next Budget Managers meeting
 - We will be reaching out to unit budget and financial managers to confirm points of contact for capital request form (restricted to Budget Financial Managers, Unit leadership, and designates)
 - Some users will be asked to participate in testing in June
- Budget Office revising L-8 Non-Capital Project accounting policies to align with new budget model



Questions?

