Budget Office FY2026 Schedule of Monthly Budget Items, Meetings & Deliverables

		2025						2026					
		July	August	September	October	November	December	January	February	March	April	May	June
Monthly Forecast													
Prior month final actuals available in UCPLAN	(tentative, dependent on GL close)		11-Aug	8-Sep	8-Oct	10-Nov	8-Dec	8-Jan	9-Feb	9-Mar	8-Apr	8-May	8-Jun
Unit forecasts due to Budget Office				15-Sep	15-Oct	17-Nov	15-Dec	15-Jan	16-Feb	16-Mar	15-Apr	15-May	15-Jun
Budget Manager Meetings													
10:00 - 10:30; Zoom													
Academic Units		8-Jul				11-Nov				10-Mar			9-Jun
Auxiliary Units		9-Jul				12-Nov				11-Mar			10-Jun
Support Units		10-Jul				13-Nov				12-Mar			11-Jun
FY2027 Capital Project Proposals					31-Oct								
FY2027 Tuition Rate Proposals	(tentative)							2-Jan					
FY2027 Budget Due in UCPLAN	(tentative)										3-Apr		
Current Year Budget Package Requests Due	Approx. 20th of the Month	21-Jul	20-Aug	22-Sep	20-Oct	20-Nov	22-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	22-Jun
Academic Operations Allocation	Last business day of the month*	31-Jul	29-Aug	30-Sep	31-Oct	26-Nov	24-Dec	30-Jan	27-Feb	31-Mar	30-Apr	29-May	30-Jun
Administrative Operations Allocation	Last business day of the month*	31-Jul	29-Aug	30-Sep	31-Oct	26-Nov	24-Dec	30-Jan	27-Feb	31-Mar	30-Apr	29-May	30-Jun
Graduate Student Union Allocation	Last business day of the month*	31-Jul	29-Aug	30-Sep	31-Oct	26-Nov	24-Dec	30-Jan	27-Feb	31-Mar	30-Apr	29-May	30-Jun
Graduate Tuition Allocation	10 business days after close of data review					25-Nov			3-Mar			19-May	
Research Support Allocation	Last business day of the month*	31-Jul	29-Aug	30-Sep	31-Oct	26-Nov	24-Dec	30-Jan	27-Feb	31-Mar	30-Apr	29-May	30-Jun
Security Allocation	Last business day of the month*	31-Jul	29-Aug	30-Sep	31-Oct	26-Nov	24-Dec	30-Jan	27-Feb	31-Mar	30-Apr	29-May	30-Jun
Space Cost Allocation	Last business day of the month*	31-Jul	29-Aug	30-Sep	31-Oct	26-Nov	24-Dec	30-Jan	27-Feb	31-Mar	30-Apr	29-May	30-Jun
Undergraduate Student Services Allocation	10 business days after close of data review					25-Nov			3-Mar			19-May	
Undergraduate Tuition Allocation	10 business days after close of data review					25-Nov			3-Mar			19-May	
University Pool Allocation	Last business day of the month*	31-Jul	29-Aug	30-Sep	31-Oct	26-Nov	24-Dec	30-Jan	27-Feb	31-Mar	30-Apr	29-May	30-Jun
* FY26 July expense allocations may be delayed													
Tuition Allocation Data Review													
Data sent to units for review	Monday following add/drop (Autumn/Winter/Spring quarters)				21-Oct			27-Jan			14-Apr		
Changes due in Workday	At least 15 business days after data sent to units					7-Nov			13-Feb			1-May	

As of 7/23/2025