



**Powered Industrial Trucks  
Steam Plant – Daily  
Inspection Checklist**  
*Environmental Health and Safety*

<b>INSPECTION</b>		
Operator's Name:	Date of Inspection:	
<b>VISUAL CHECKS – KEY “OFF” PROCEDURES</b>		
1. Fuel (odor, leaks)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
2. ID Plate (Load Capacity)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
3. Tires (cuts, gouges, imbedded objects)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
4. Brakes (level of brake fluid, hanging hoses or obstructions to brake pedal assembly)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
5. Battery (cracks, corrosion, leaks, frayed cables)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
6. Engine Oil Level	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
7. Hydraulic System and Controls (hydraulic fluid level, hose leaks, chains and rollers adequately lubricated, mast free of cracked weld points and obstructions)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
<b>OPERATIONAL CHECKS – KEY “ON” PROCEDURES</b>		
1. Gauges (fuel, oil pressure, hour meter, odometer, amperes)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
2. Warning Devices (lights, back-up audible alarm, directional signals, horn)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
3. Hydraulic Controls (raise and lower lifting assembly for obstructions and proper function)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
4. Transmission (move forward and backwards for proper operation)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
5. Brakes (move forward and backwards for proper stopping, test emergency brake)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
6. Steering (excessive free play)	<input type="checkbox"/> OK	<input type="checkbox"/> Needs Maintenance
<b>COMMENTS</b>		
<b>WITHDRAW POWERED INDUSTRIAL TRUCK FROM USE AND TAG “OUT OF SERVICE” IF ANY SAFETY OR OPERATIONAL DEFECTS ARE FOUND.</b>		