



Powered Industrial Trucks Inspection Checklist

Environmental Health and Safety

INSPECTION		
Operator's Name:		Date of Inspection:
VISUAL CHECKS – KEY “OFF” PROCEDURES		
1. ID Plate (Load Capacity)	☐ OK	☐ Needs Maintenance
2. Tires (cuts, gouges, imbedded objects)	☐ OK	☐ Needs Maintenance
3. Brakes (level of brake fluid, hanging hoses or obstructions to brake pedal assembly)	☐ OK	☐ Needs Maintenance
4. Battery (cracks, corrosion, leaks, frayed cables)	☐ OK	☐ Needs Maintenance
5. Propane Cylinder Secured	☐ OK	☐ Needs Maintenance
6. Fuel Line (cracks, deterioration, connector threaded tightly to cylinder, gas odor present)	☐ OK	☐ Needs Maintenance
7. Engine Oil Level	☐ OK	☐ Needs Maintenance
8. Hydraulic System and Controls (hydraulic fluid level, hose leaks, chains and rollers adequately lubricated, mast free of cracked weld points and obstructions)	☐ OK	☐ Needs Maintenance
OPERATIONAL CHECKS – KEY “ON” PROCEDURES		
1. Gauges (fuel, oil pressure, hour meter, odometer, amperes)	☐ OK	☐ Needs Maintenance
2. Warning Devices (lights, back-up audible alarm, directional signals, horn)	☐ OK	☐ Needs Maintenance
3. Hydraulic Controls (raise and lower lifting assembly for obstructions and proper function)	☐ OK	☐ Needs Maintenance
4. Transmission (move forward and backwards for proper operation)	☐ OK	☐ Needs Maintenance
5. Brakes (move forward and backwards for proper stopping, test emergency brake)	☐ OK	☐ Needs Maintenance
6. Steering (excessive free play)	☐ OK	☐ Needs Maintenance
COMMENTS		
WITHDRAW POWERED INDUSTRIAL TRUCK FROM USE AND TAG “OUT OF SERVICE” IF ANY SAFETY OR OPERATIONAL DEFECTS ARE FOUND.		

<https://forms.office.com/r/H6Hp24z5nG>

