

# DEPARTMENT OF SAFETY & SECURITY

2013 ANNUAL REPORT



THE UNIVERSITY OF CHICAGO

**Safety  
& Security**



The University of Chicago  
Department of Safety & Security  
6054 South Drexel Avenue  
Chicago, Illinois 60637  
[safety-security.uchicago.edu](http://safety-security.uchicago.edu)

## CONTENTS

LETTER FROM THE ASSOCIATE VICE PRESIDENT & CHIEF OF POLICE 2

MISSION 5

THE AREA WE SERVE 6

WHO WE ARE 7

BY THE NUMBERS 8

COLLABORATIONS 10

INITIATIVE HIGHLIGHTS 22

RECOGNITIONS 34



## LETTER FROM THE ASSOCIATE VICE PRESIDENT & CHIEF OF POLICE

For the Department of Safety & Security, 2013 proved to be an exceptional year, full of examples that demonstrate our strong commitment to serving the University community and fostering a campus environment that is a safe place to study, work, and live. In 2013, the overall violent crime rate dropped significantly within the UCPD patrol area, due in large part to the hard work and dedication of the members of the department.

**A big part of our mission is to strengthen ties with our surrounding community, and 2013 gave us many innovative ways to increase our engagement with our neighbors.**

While the University of Chicago spearheaded the redevelopment efforts along the 53rd Street corridor, which includes a new building housing hundreds of University staff members and a growing retail corridor, the University of Chicago Police Department (UCPD) supported these efforts by increasing its presence in the area. Additionally, our Transportation & Parking Services unit created a new express shuttle route, offering a free and reliable way to travel between the main campus and this increasingly vibrant area. Thus far, the route has proven a success as evidenced by steady ridership growth.

To support security initiatives at University-affiliated grammar and high schools, two new directors of security were hired. Having these two roles within the University's Department of Safety & Security helps us provide a more comprehensive and cohesive security presence for the entire community we serve.

The UCPD also became a full-service police department at the beginning of 2013. The UCPD now operates as an independent police agency, allowing University police officers to file their own cases, process their arrestees, and bring cases directly before the State's Attorney.

I am very proud of the work we accomplished throughout the year. It was especially gratifying to be recognized outside of our organization for our efforts. Of note was our fourth place ranking in the Security 500 Survey, marking the first year we participated in the survey. Our Security Systems unit was also recognized for its work by winning CBORD's Visionary Award.

Many of these achievements were made possible through collaborative efforts with other University departments, our external partners, and with our units working together to accomplish the goals we set forth for the year. This annual report recognizes those important partners in our work, and highlights just some of the accomplishments of our men and women in the Department of Safety & Security throughout 2013.

### **MARLON C. LYNCH**

Associate Vice President for Safety, Security, and Civic Affairs & Chief of Police





## MISSION

The Department of Safety & Security is dedicated to promoting a safe and secure environment in which knowledge may be freely and rigorously pursued.

To achieve this mission, we call upon our collective skills and expertise to provide an integrated safety program through collaborative partnerships, while adhering to our core values of:

# RISE

### RESPECT

Engage members of the diverse community with dignity and compassion

### INTEGRITY

Perform our duties with an unwavering commitment to a code of honesty

### SERVICE

Serve with creativity and competence, and actively contribute to the well-being of our community through the understanding of its needs, values, and goals

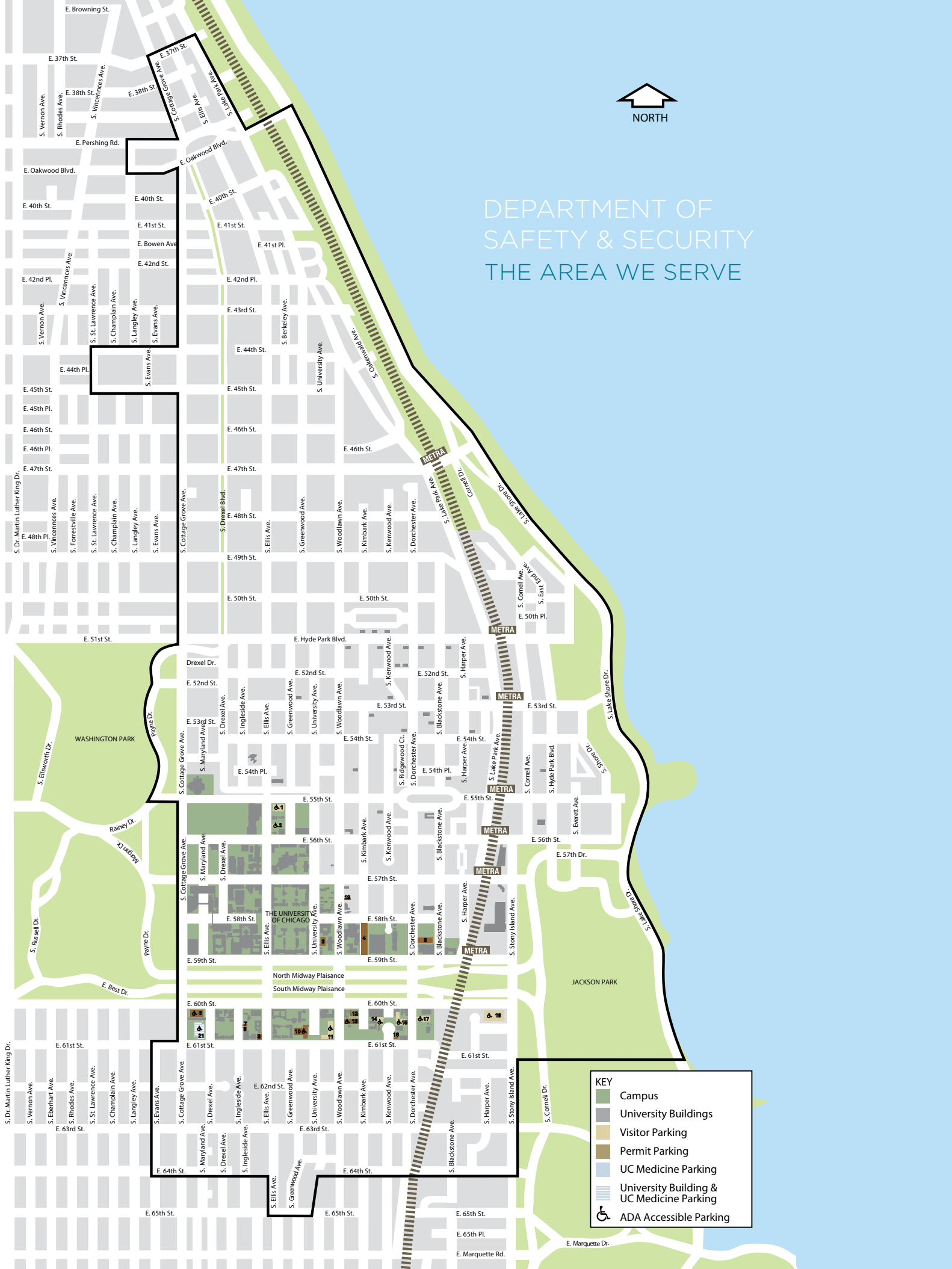
### EXCELLENCE

Strive for the highest of standards in our work every day



WHO WE ARE





# DEPARTMENT OF SAFETY & SECURITY THE AREA WE SERVE

KEY

Campus

University Buildings

Visitor Parking

Permit Parking

UC Medicine Parking

University Building & UC Medicine Parking

ADA Accessible Parking

# 71%

of violent crime cases  
were cleared by arrest

# 36,000+

visitors parked  
in the largest parking facility

# 1,264,972

rides on University-subsidized CTA routes

# 6,925

employees trained by  
Environmental Health and Safety

# 1,602

laboratory inspections conducted

# 96.8%

radiation laboratories in compliance

BY THE NUMBERS

# 1,057,966

rides taken on UGo shuttles

# 1,300

calls averaged a week in  
the Emergency Communications Center

# 23.87%

decrease in violent crime in Hyde Park



## UCPD OUTREACH TO THE LOCAL BUSINESS COMMUNITY

The University of Chicago Police Department's Community Relations Unit reached out to business owners along 53rd Street and throughout the Hyde Park community to create a merchants group to increase communication and collaboration among business owners and the police. Through both in-person meetings and an online forum, the purpose of the group is to communicate safety information and share security best practices to reduce crime and the opportunity to commit crime in this area.





## UCPD COLLABORATION WITH UCEMS STUDENT VOLUNTEERS

The University of Chicago Police Department partners with UCEMS (University of Chicago Emergency Medical Services) student volunteers who provide medical response assistance for large-scale and high-profile events around campus. Working in tandem with the UCPD gives these student volunteers practical, hands-on experience to responding in the event of a medical emergency.

In 2013, the UCPD purchased bikes for the student volunteers to shorten their response time and improve their ability to move through a crowd. The UCEMS volunteers also provided first aid and CPR training to UCPD officers, which gave the volunteers the practice and training hours required for their certifications.

COLLABORATIONS







## ENVIRONMENTAL HEALTH AND SAFETY'S TRAINING TRACKING SYSTEM

Environmental Health and Safety (EH&S) expanded its Combined Access Training Tracking System (CATTS) to provide enhanced notification options and a new reporting system using Excel workbook. The upgraded system also features improvements to its training classifications that identify required or recommended classes and allows for more accurate training profiles.

The growth of this system is the result of a collaborative effort between the programmers from the University's Biological Sciences Division Health Studies, departments providing mandatory safety training, such as EH&S, Radiation Safety, Biological Safety Office, and Animal Resource Center, in addition to continuous feedback from stakeholders such as Facilities Services. Human Resource administrators can also use this site to manage departmental training requirements.

CATTS allows all University staff to view their training profile and print certificates to ensure compliance with training requirements.



## RADIATION SAFETY'S LEAD-LINED ROOM AT COMER CHILDREN'S HOSPITAL

The Office of Radiation Safety worked in conjunction with several University of Chicago Medicine departments, its administration, and contractors to design and construct a lead-lined shielded room at the University of Chicago Comer Children's Hospital. This room provides a safe environment for therapeutic amounts of radioactive material to be given to pediatric cancer patients, while keeping the outside, surrounding areas safe from exposure. Radiation Safety also helped develop standard operating procedures and continues to provide radiation safety training for those who work in this specially designed facility.

COLLABORATIONS





## 53RD STREET EXPRESS SHUTTLE LAUNCHED

---

The development of the 53rd Street corridor in the Hyde Park community, which includes the Harper Court building housing several hundred University staff, as well as new restaurants and businesses, increased the need for transportation to and from the main campus area. In collaboration with key stakeholders and those members of the University community that would be the most frequent travelers along his route, Transportation & Parking Services launched a new express shuttle in late 2013 to address this need. The 53rd Street Express Shuttle provides regular and direct transportation between campus and 53rd Street, making it safe and easy for members of the University community to travel to both areas.



## DIRECTORS OF SECURITY FOR UNIVERSITY-AFFILIATED SCHOOLS

To implement and provide a comprehensive security program for the University's affiliated schools, two new directors of security were hired in 2013. Fountain L. Walker is the Director of Safety & Security Services for the University of Chicago Laboratory Schools while Tommye S. Sutton is the Director of Charter School Security. Both directors serve as liaisons to the UCPD and have a direct reporting relationship with the University's Chief of Police.

Since joining the University, the directors have implemented safety and security processes and best practices, and developed emergency management and response plans. These efforts were achieved through partnerships with other units within the Department of Safety & Security, to collaboratively further the department's reach into the greater campus community.





## TRANSITION TO A FULL-SERVICE POLICE DEPARTMENT

---

On January 1, 2013, the University of Chicago Police Department became a full-service police department. While a great deal of training and preparation had been done leading up to this time, the UCPD smoothly transitioned its duties and responsibilities when needed and continued to do so throughout the year.



## ONLINE PERMIT RENEWAL SYSTEM

In an effort to provide University parking permit holders with the ability to easily renew their quarterly and annual permits, Transportation & Parking Services launched an online permitting system in fall 2013. This online service allows permit holders to renew their permits and ensure their contact and parking information is accurate and up-to-date.

While Transportation & Parking Services maintains office hours for those who wish to continue to renew their permits in person, the online system's ease of use and efficiency has proven popular among most permit holders.

## INITIATIVE HIGHLIGHTS





## INCREASED COMMUNITY SERVICE EFFORTS

The Department of Safety & Security continued to look for ways to strengthen its relationships and outreach in the community it serves. Highlights of these efforts include a partnership with local bike shop Blackstone Bikes to introduce biking and teach safe biking practices to children in the area; personnel volunteering more than 1,200 hours of their time to mentor students at Donaghue Elementary School; and participating in several household goods, toy, and food drives for organizations located within our community.



## SECURITY ACCESS CONTROL

The Security Systems team continued its campus-wide initiative to convert the University's buildings to one security access platform. In 2013, Security Systems installed new cameras or converted existing cameras and access cards to the NICE/CBORD system. Cameras were installed at every main entrance with an access card system and other frequently-used entrances to buildings. Door contact systems were also added to help provide more secure buildings and more effective ways to monitor the traffic that passes through them.

By the end of 2013, nearly all of the University's buildings had card access control supported by one system. The Emergency Communications Center can now monitor more easily for emergencies, and if one does occur, access to the building can be electronically controlled as needed.





## ENHANCED EMERGENCY MANAGEMENT PLAN

The University's Emergency Management Plan was revised to fit a functional format and to be aligned with the Department of Education's Guide for Developing High-Quality Emergency Operations Plans for Institutions of Higher Education. This plan identifies 13 different functions the University may perform during an emergency and assigns responsibility to certain departments to maintain and grow the capability of that function.



## CRISIS INTERVENTION TRAINING

Throughout the year, UCPD officers and Emergency Communications personnel received Crisis Intervention Training. Department personnel who received this specialized training have assisted with training in the Student Counseling Center and are often called upon to respond to students and community members in distress. This training also allows the officers and Emergency Communications Center personnel to better assist anyone in the extended patrol area who may suffer from mental illness or are experiencing a crisis.





## THE DEPARTMENT OF SAFETY & SECURITY RECEIVED THE FOLLOWING RECOGNITIONS IN 2013:

### **THE NICE AWARD FOR SECURITY**

The Department of Safety & Security was recognized for leveraging our NICE's Security portfolio to improve safety, security, and operations.

### **CBORD VISIONARY AWARD**

For standardizing and expanding security technologies across our large and unique jurisdiction, and centralizing our controls for greater situational awareness, the Department of Safety & Security was given the Visionary Award.

### **SECURITY 500 SURVEY**

The Department of Safety & Security earned a fourth place ranking in the higher education sector of Security Magazine's Security 500 Benchmarking Survey, an annual ranking of 17 vertical markets in a variety of industries. Safety-related programs, enterprise risk management processes, and security-related functions and responsibilities are a few of the criteria used to determine the rankings.





