**Physical Sciences Division Research Resumption Form**

PI/Core Facility:

Department/Institute:

Email:

Laboratory Safety Contact:

Approved by (Chair/Director):

1. **Personnel**

Complete the personnel spreadsheet.

If this list includes undergraduate students, please specify how they will be supervised while on-site in the lab.

1. **Space**

In the table below, list all lab, office, and break spaces used by your group, the nature of each room, and how many people will be in it at one time. (Add rows as needed.)

|  |  |  |  |
| --- | --- | --- | --- |
| Building and Room | Type of Space  (e.g., microscope room, prep lab) | Square footage | Number of Simultaneous Occupants |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

In the table below, list adjacent groups and core facilities. It is your responsibility to coordinate activities to maintain physical distancing. (Add rows as needed.)

|  |  |  |
| --- | --- | --- |
| Building and Room | Adjacent lab (PI)/facility | Department/Division if not PSD |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**III.** **Scheduling**

If you are proposing multiple shifts of research personnel to minimize the number of personnel present at any one time, provide a schedule with detailed reference to the teams and spaces described above.

Put your answer here and/or provide tables. Use as much space as needed.

Describe the sign-in/sign-out process and communication mechanisms.

Put your answer here. Use as much space as needed.

**IV.** **Facilities**

Describe any research core(s) or animal facilities requirements.

Put your answer here. Use as much space as needed.

Describe any other facilities or resources needed.

Put your answer here. Use as much space as needed.

Will your research produce hazardous waste?

Put your answer here. Use as much space as needed.

**V.** **Health and Safety**

Describe how your lab will adhere to the health and safety guidelines provided in the accompanying instructions and by the University, with reference to the specific layout of your laboratory and key equipment, as well as the placement of PPE/cleaning supplies.

Put your answer here. Use as much space as needed.

Identify and explain any deviations from the guidelines (e.g., research requiring proximity closer than six feet) and how risk will be mitigated.

Put your answer here. Use as much space as needed.

Provide a list of what COVID-related PPE and other supplies you think you will need help procuring; estimate cost and quantities per month.

Put your answer here. Use as much space as needed.

Describe the ramp-down plan in case mandated.

Put your answer here. Use as much space as needed.

Provide any additional comments that may be helpful for plan evaluation.

Put your answer here. Use as much space as needed.